

**Dumont Board of Education
Work Session/Regular Meeting
April 14, 2011**

A. Open Public Meeting Act:

President John Kohlberger convened the public meeting at 7:00 p.m., reading the Open Public Meeting Act:

“Adequate notice of this meeting was provided as specified in the Open Public Meeting Act. Notice of this meeting was contained in the notice mailed to *The Record* and the Dumont Borough Clerk on April 30, 2010 March 25, 2011. A notice was also posted outside the office of the Dumont Board of Education in a place reserved for such announcements.”

Flag salute took place.

Roll Call

In attendance were:

John Kohlberger	Richard Healy
Theresa Kelly	Rafael Tolentino (arr. 7:15 p.m.)
Barbara Correa	Karen Valido
Robert DeWald	Emanuele Triggiano
Sandra Fernandez	Kevin Cartotto
Michael Gluckman	

Approve Minutes

It was moved by Mrs. Fernandez, seconded by Mr. Gluckman, that the Dumont Board of Education approve the minutes of the March 10, 2011 work session and executive session, Public Hearing, regular business meeting, executive session, and special executive session, March 24, 2011.

Motion was unanimously approved.

Board Correspondence

- Note of appreciation from Mr. and Mrs. Robert Kerr
- Letter from the Bergen County School Nurses’ Association requesting the board adopt a resolution for National School Nurses’ Day. Joanne Bull, RN was recognized as a volunteer member of the Executive Board and Chairperson of the Scholarship Committee.

**Move to Vote
Motions B1—B4**

B. Finance:

It was moved by Mrs. Fernandez, seconded by Mr. Gluckman, that the Dumont Board of Education approve Motions B1—B4, having to do with Finance.

Accept Bill List

1. Accept the bill list for the month of April 2011 in the amount of \$5,028,298.95.

Accept Reports of

2. Accept the reports of the board secretary and the custodian of school

**Board Secretary &
Custodian of School
Monies**

monies for the months of March 2011, which are in agreement as indicated below and are available in the board office of the district:

**Report of the Secretary
For the Month Ending March 31, 2011**

	<u>Beginning Cash Balance</u>	<u>Cash Receipts this month</u>	<u>Cash Payments this month</u>	<u>Ending Cash Balance</u>
General Fund	\$2,376,819.97	\$3,427,461.92	\$3,946,033.80	\$1,858,248.09
Special Revenue	-212,494.58	4,490.00	67,878.78	-275,883.36
Capital Projects	-262,664.12	269,379.00	10,335.25	-3,620.37
Debt Service	1,046,906.17	40,963.00	1,049,768.76	38,100.41
Total All Funds	\$2,948,567.44	\$3,742,293.92	\$5,074,016.59	\$1,616,844.77

**Report of the Treasurer
For the Month Ending March 31, 2011**

	<u>Beginning Cash Balance</u>	<u>Cash Receipts this month</u>	<u>Cash Payments this month</u>	<u>Ending Cash Balance</u>
General Fund	\$2,376,819.97	\$3,427,461.92	\$3,946,033.80	\$1,858,248.09
Special Revenue	-212,494.58	4,490.00	67,878.78	-275,883.36
Capital Projects	-262,664.12	269,379.00	10,335.25	-3,620.37
Debt Service	1,046,906.17	40,963.00	1,049,768.76	38,100.41
Total All Funds	\$2,948,567.44	\$3,742,293.92	\$5,074,016.59	\$1,616,844.77

**Award Food Service
Contract**

3. Award the 2011–2012 Food Service Management Contract to Pomptonian Food Service, Fairfield, New Jersey as follows:

The Food Service Management Company shall receive, in addition to the costs of operation, an administrative/management fee of (\$.0685) per reimbursable meal and meal equivalent to compensate the Food Service Management Company for administrative and management costs. This fee shall be billed monthly as a cost of operation. The Local Education Agency guarantees the payment of such costs and fee to the Food Service Management Company.

Total meals are calculated by adding reimbursable meal pattern meals (breakfast, lunch and after school snack meals) served and meal equivalents. The number of School Breakfast Program, After School Snack Program, and National School Lunch program meals served to the children shall be determined by actual count. Cash receipts, other than from Sales of National Lunch Program and School Breakfast Program meals and After School Snack Program meals served to the children, shall be divided by \$1.00 to arrive at an equivalent meal count.

The per meal administrative/management fee of \$.0685 will be multiplied by total meals.

The Food Service Management Company guarantees the Local Education Agency a minimum profit of nine thousand dollars (\$9,000.00) for school year 2011–2012.

Renew Bid

4. Renew the following bid for the 2011–2012 school year for the amounts listed:

GLASS REPLACEMENT AND REPAIR

<u>Vendor</u>		<u>Amount</u>
Hudson Glass & Window Corp.	3/4" polish plate glass	\$ 6.00/sq. ft.
	3/4" misco plate wire glass-clear	\$18.75/sq. ft.
	3/4" misco plate wire glass-obscure	\$12.00/sq. ft.
	1/8" lexan polycarbonate	\$ 6.00/sq. ft.
	3/4" lexan polycarbonate	\$ 8.00/sq. ft.
	Aluminum division bar	\$10.00/sq. ft.
	Other 3/4" laminated glass	\$18.75/sq. ft.

Renewable Energy

Mr. Cartotto updated the board on the status of the review of starting a renewable energy program, noting that there are approximately nine school districts interested in pursuing the formation of a cooperative for Power Purchase Agreements and that the business administrators are reviewing the concept with their boards and will be meeting in the near future to discuss further.

Vote Motions B1—B4

Vote was as follows:

Yes: Correa, DeWald, Fernandez, Gluckman, Healy, Tolentino, Valido, Kelly, Kohlberger

C. Policy & Public Relations:

Dumont Lions Club Donation

Mike Affrunti, member of the Dumont Lions Club, presented the board with a donation of \$2,000 for the purchase of a vision screening machine. Mr. Triggiano and the board thanked Mr. Affrunti and the Lions Club for the generous donation.

Move to Vote Motions C5—C12, Addendum #1 C1 & Addendum #2 C1

It was moved by Mrs. Fernandez, seconded by Mrs. Kelly, that the Dumont Board of Education approved Motions C5—C12, and Addendum #1, C1 and Addendum #2, C1, having to do with Policy and Public Relations.

Accept Donation From The Dumont Lions Club

5. Accept with gratitude a donation of \$2,000.00 from the Dumont Lions Club for replacement of the Vision Scanning equipment at Selzer School.

Approve Travel

6. Approve the travel expenditures pursuant to *N.J.S.A. 18A:11-12* by

Expenditures

district employees as listed on Schedule A.

Accept Donation

7. Accept with gratitude a donation of a DXG Digital Camcorder from Hovan Zadourian, to Honiss School, with an estimated value of \$100.00.

Form Cooperative Athletic Program for Boys & Girls Swimming

8. Approve the formation of a Cooperative Athletic Program for the 2011–2012 and 2012–2013 School Years for Boys and Girls Swimming with the New Milford Board of Education.

BE IT FURTHER MOVED that the New Milford Board of Education shall act as the designated Local Education Agency for the cooperative, which shall be parent sponsored at no cost to the Board.

Form Cooperative Athletic Program for Ice Hockey

9. Approve the formation of a Cooperative Athletic Program for the 2011–2012 and 2012–2013 School Years for Ice Hockey with the New Milford Board of Education.

BE IT FURTHER MOVED that the Dumont Board of Education shall act as the designated Local Education Agency for the cooperative and that the terms and conditions contained in the agreement between the Dumont Board of Education and the Dumont Ice Hockey Association apply to all New Milford athletes participating in the Cooperative Athletic Program.

Approve Class Trips

10. Approve the following class trips:

Honiss School

- 6th Grade Trip to Camp Bernie – May 24 through May 26, 2011.
- 8th Grade Trip to Washington, DC – June 1 to June 3, 2011.

Accept and Approve District Policies and Regulations

11. Accept and approve the following district policies and regulations (*Alert 192 – second reading and adoption*):

<u>Policy</u>	<u>Title</u>
•1230	Superintendent’s Duties
•2132	School District Goals
•2414	Programs and Services for Pupils in High Poverty and in High Need School Districts
•2440	Summer Session
•2461	Special Education/Receiving Schools
•3144	Certification of Tenure Charges
•6150	Tuition Income
•6220	Budget Preparation
•6820	Financial Reports

Regulation Title

- 2414 Programs and Services for Pupils in High Poverty and in High Need School Districts

- 2440 Summer Session
- 2461 Special Education/Receiving Schools
- 2461.01 Special Education/Receiving Schools– IEP Implementation
- 2461.02 Special Education/Receiving Schools – Suspension
- 2461.03 Special Education/Receiving Schools – Pupil Records
- 2461.04 Special Education/Receiving Schools – Special Education and Related Services
- 2461.05 Special Education/Receiving Schools –IEP Compliance
- 2461.06 Special Education/Receiving Schools –Highly Qualified and Appropriately Certified Staff
- 2461.07 Special Education/Receiving Schools – Termination of Placement
- 2461.08 Special Education/Receiving Schools – In–Service Training
- 2461.09 Special Education/Receiving Schools – Statewide and District-Wide Assessment Programs
- 2461.10 Special Education/Receiving Schools – Full Educational Opportunity
- 2461.11 Special Education/Receiving Schools – Staff Consultation
- 2461.12 Special Education/Receiving Schools – Length of School Day and Academic Year

Submit Local Professional Development Plan

12. Review and approve the submission of the Local Professional Development Plan for the 2011–2012 school year.

Accept Donations From Honiss School PTA

Addendum:

1. Accept with gratitude the following donations from the Honiss School PTA for K-8 classes for the 2010–2011 school year:

•Academic Specials	\$500.00
•Grades 6-8	\$500.00
•Grades K-5	\$1,000.00
•6 th Grade Camp Bernie Trip	\$1,000.00
•7 th Grade New York City Broadway Trip	\$500.00
•8 th Grade Washington, DC Trip	<u>\$1,000.00</u>
TOTAL	\$4,500.00

Approve Financial Assistance Application For Gifted & Talented Class Trip

Addendum #2

1. Approve a “Financial Assistance Application for Groups” for the Maritime Aquarium at Norwalk, CT, submitted by Miriam Hlawatsch, teacher (*G&T*), regarding possible assistance with admissions costs to the Aquarium for a class trip scheduled on June 9, 2011.

Vote Motions C5—C12, Addendum #1 C1 and

Vote was as follows:

Yes: Correa, DeWald, Fernandez, Gluckman, Healy, Tolentino, Valido, Kelly, Kohlberger

Diploma Signatures

Mr. Triggiano informed the board that, due to the late date of the Reorganization Meeting, this year’s diplomas would be signed by Mr. Kohlberger, but the title of Board President would not appear under his signature.

**New Business:
Recognition Of
Rafael Tolentino**

Recognition of Mr. Rafael Tolentino: Mr. John Kohlberger, Board President, recognized Mr. Rafael Tolentino for his 24–years of service as a member of the Dumont Board of Education and thanked him for his dedicated and outstanding service to the community.

AP Courses

AP Courses: Dr. Healy requested that the administration prepare a review of a new course known as University Placement Courses, which provides college credit for students. The board agreed with this request.

Maintenance Committee

Maintenance Committee Update:

1. High School Grass Athletic Area: Mrs. Fernandez reviewed a plan to update the grass area by the Mutt Hut that would make the area more useful and attractive. However, in order to complete any improvements, the Dumont Recreation Soccer/Football trailer would have to be moved. Board discussion followed regarding moving the trailer, and the Recreation Department’s objection to doing so, versus the needs of the district’s programs. Mr. Triggiano informed the board that he would speak to the Recreation Commissioner to review the board’s plan.

2. High School Fencing—CSX Railroad: Mrs. Fernandez updated the board on the status of the district’s claim against CSX, noting that additional information had been forwarded to CSX’s insurance company for review.

**Open Meeting to
Public Comment**

It was moved by Mrs. Fernandez, seconded by Mrs. Kelly, that the Dumont Board of Education open the meeting to public comment.

Motion was unanimously approved.

- **Nancy Ziemba** stated her opinion that the board should have a discussion with the Recreation Department as soon as possible to resolve the trailer issue, as there are rumors throughout the community that may negatively impact people’s perception of the board.
- **Danielle DiLuzio–Velez** stated her opinion that the board should invest in software that tracks student progress and provides comparable data from year to year.

**Close Meeting to
Public Comment**

There being no further comments from the audience, it was moved by Mrs. Fernandez, seconded by Mrs. Valido, that the Dumont Board of Education close the meeting to public comment.

Motion was unanimously approved.

Go Into Executive Session

It was moved by Mr. Gluckman, seconded by Mrs. Fernandez, that the Dumont Board of Education go into Executive Session to discuss Personnel.

Motion was unanimously approved.

President Kohlberger adjourned the meeting at 8:25 p.m.

Reconvene Meeting

President Kohlberger reconvened the meeting at 8:49 p.m.

D. Personnel:

Move to Vote Motions D1—D12, Addendum D1

It was moved by Mr. Tolentino, seconded by Mrs. Fernandez, that the Dumont Board of Education approve Motions D1—D12 and Addendum D1, having to do with Personnel.

Accept Retirement of William Hardenberg, Teacher

1. Upon the recommendation of the superintendent of schools, accept, with regret, the resignation for retirement of William Hardenberg, teacher (*Selzer*), effective July 1, 2011.

Accept Retirement of Edith Witte, Teacher

2. Upon the recommendation of the superintendent of schools, accept, with regret, the resignation for retirement of Edith Witte, teacher (*Honiss*), effective July 1, 2011.

Authorize Final Payment Of Authorized Stipend To Clerk of the Works

3. Upon the recommendation of the superintendent of schools, authorize final payment of previously approved stipend, indicated on Schedule B, for the position of Clerk of the Works for the Dumont School District Addition and Renovation Project to Kevin Dunne.

Amend Dates of LOA for Elizabeth Leighton

4. Upon the recommendation of the superintendent of schools, amend the dates of the childbearing leave of absence for Elizabeth Leighton, reading specialist (*Honiss*), from April 16, 2011 through June 30, 2011.

Extend Medical Leave For Tracy McGrory

5. Upon the recommendation of the superintendent of schools, extend the dates of the medical leave of absence for Tracy McGrory, teacher (*Honiss*), from March 21, 2011 through June 30, 2011.

Approve LOA for Allison Manna

6. Upon the recommendation of the superintendent of schools, approve a childbearing leave of absence for Allison Manna, teacher (*Grant*) from May 23, 2011 through June 30, 2011.

Appoint Volunteer Golf Coach, Donald Salge

7. Upon the recommendation of the superintendent of schools, appoint Donald Salge as a volunteer golf coach, effective retroactive to April 7, 2011.

Approve Non-Renewal

8. Upon the recommendation of the superintendent of schools, approve

List of Tenured/ Certificated Staff	the non-renewal list of tenured/certificated staff as indicated on Schedule C, effective June 30, 2011.
Approve Non-Renewal List of Non-Tenured/ Certificated Staff	9. Upon the recommendation of the superintendent of schools, approve the non-renewal list of non-tenured/certificated staff as indicated on Schedule D, effective June 30, 2011.
Approve Non-Renewal Of Non-Tenured/ Non-Certificated Staff	10. Upon the recommendation of the superintendent of schools, approve the non-renewal list of non-tenured/non-certificated staff as indicated on Schedule E, effective June 30, 2011.
Approve Non-Renewal Of Tri-Valley Academy Instructional Assistants	11. Upon the recommendation of the superintendent of schools, approve the non-renewal list of Tri-Valley Academy instructional assistants as indicated on Schedule E, effective June 30, 2011.
Employ Part-Time Instructional Aide	12. Upon the recommendation of the superintendent of schools, employ Leia Greenwald as a part-time instructional aide for the 2010-2011 school year (<i>Selzer - 2 hrs./day</i>), effective April 26, 2011, at the rate of \$17.00/hr.
	Addendum:
Accept Resignation of Kimberly Boote, Teacher	1. Upon the recommendation of the superintendent of schools, accept with regret the resignation of Kimberly Boote, teacher (<i>Honiss</i>), effective June 30, 2011.
Vote Motions D1-D12, Addendum D1	Vote was as follows: Yes: Correa, DeWald, Fernandez, Gluckman, Healy, Tolentino, Valido, Kelly, Kohlberger
Go Into Executive Session	It was moved by Mrs. Fernandez, seconded by Mr. Gluckman, that the Dumont Board of Education go into Executive Session for the Superintendent's Evaluation. Motion was unanimously approved. President Kohlberger adjourned the meeting at 8:50 p.m. President Kohlberger reconvened the meeting at 9:00 p.m.
Reconvene Meeting	
Adjourn Meeting	There being no further Old or New Business, it was moved by Mrs. Fernandez, seconded by Mrs. Valido, that the Dumont Board of Education adjourn the meeting. Motion was unanimously approved. President Kohlberger adjourned the meeting at 9:00 p.m.

Respectfully submitted,

Kevin Cartotto
Board Secretary