

**Dumont Board of Education
Special Work Session/Regular Meeting
July 15, 2010**

A. Open Public Meeting Act:

President John Kohlberger convened the meeting at 7:00 p.m., reading the Open Public Meeting Act:

“Adequate notice of this meeting was provided as specified in the Open Public Meeting Act. Notice of this meeting was contained in the notice mailed to *The Record* and the Dumont Borough Clerk on April 30, 2010 and July 6, 2010. A notice was also posted outside the office of the Dumont Board of Education in a place reserved for such announcements.”

Flag salute took place.

Roll Call

In attendance were:

John Kohlberger
Theresa Kelly
Barbara Correa
Robert DeWald
Sandra Fernandez

Michael Gluckman
Rafael Tolentino
Karen Valido
Emanuele Triggiano
Kevin Cartotto

Absent: Richard Healy

Presentation by NJSBA

Ms. Susan McCusker, New Jersey School Boards Association, conducted a review of the 2009–2010 Board Self–Evaluation and a Code of Ethics Workshop. The following is a summary of the workshops:

- a. 2009–2010 Board Self–Evaluation: Ms. McCusker reviewed the attached Board Self–Evaluation Workshop, which included the review of:
 - i. NJQSAC Requirements
 - ii. Board Self–Evaluation
 1. Analysis of Specific Categories
 2. Strengths and Opportunities for Growth
 3. Challenges and Solutions
 4. Recommendations
 5. Professional and Development Plan
- b. Code of Ethics: Ms. McCusker conducted the attached Code of Ethics Workshop, which included a review of the following topics:
 - i. NJQSAC and Ethics Responsibility
 - ii Code of Ethics:
 1. Ethics Dos and Don'ts
 2. Common Areas of Concern
 3. Theory into Practice
 - iii. The Ethical and Responsible Board Member

Approve Minutes

It was moved by Mrs. Fernandez, seconded by Mrs. Kelly, that the Dumont Board of Education approve the minutes of June 9, 2010.

Motion was unanimously approved.

Communications

Mr. Cartotto presented the board with the monthly communications:

- Note of appreciation from the recipient of the Meyn’s Trophy Award, Kyle Cullen
- Note of appreciation from the Byrd Family for the board’s expression of sympathy
- Certificate of Appreciation to the Dumont Board of Education from Homes For Our Troops
- Letter from the Department of Education to the Dumont Professional Development Board, reviewing the district’s Professional Development Plan

D. Personnel:

**Move To Vote
Motions B1—B10,
Addendum B1, B2**

It was moved by Mrs. Fernandez, seconded by Mr. Gluckman, that the Dumont Board of Education approve Motions B1—B10 and Addendum B1 and B2, having to do with Finance:

Approve Resolution

1. Approve the following resolution:

RESOLVED: that the Dumont Board of Education continue as a full member for all services in the Bergen County Region V Council for Special Education for the 2010–2011 school year; does hereby accept, adopt and agree to comply with the Region V Bylaws; designates Mr. Emanuele L. Triggiano, Superintendent, as its representative to Region V; and empowers him to cast all votes and take all other actions necessary to represent its interests in Region V. The Board further approves the Joint Transportation Agreements for all Dumont School District students who are transported through Region V.

Approve Resolution

2. Approve the following resolution:

**RESOLUTION FOR INCREASING BID THRESHOLD AND
APPOINTING A QUALIFIED PURCHASING AGENT IN A BOARD
OF EDUCATION OR OTHER ENTITY SUBJECT TO THE
PROVISIONS OF N.J.S.A. 18A:18A-1**

WHEREAS, 18A:18A–3 permits a board of education to authorize its purchasing agent to award contracts that do not exceed in a contract year the annual limit as established by the Governor, and

WHEREAS, local boards of education have been advised by the Local Finance Board through (LFN 2010–13) that the Governor has authorized the following bid and quotation thresholds effective July 1, 2010,

| | Bid Threshold | Quotation Threshold |
|----------------------------------|----------------------|----------------------------|
| Base Amount | \$26,000 | \$3,900 |
| With Qualifying Purchasing Agent | \$36,000 | \$5,400 |

WHEREAS, Kevin Cartotto possesses the designation of Qualified Purchasing Agent as issued by the Director of the Division of Local Government Services in accordance with N.J.A.C. 5:34–5 et seq.; and

WHEREAS, the Dumont Board of Education desires to increase its bid and quotation thresholds as provided in N.J.S.A. 18A:18A–3;

NOW THEREFORE BE IT RESOLVED, that the governing body of the Dumont Board of Education, in the County of Bergen, in the State of New Jersey hereby increases its bid threshold to \$36,000 and its quotation threshold \$5,400 and be it further

RESOLVED, that the governing body hereby appoints Kevin Cartotto as the Qualified Purchasing Agent to exercise the duties of a purchasing agent pursuant to N.J.S.A. 18A:18A–2b, with specific relevance to the authority, responsibility, and accountability of the purchasing activity of the Board of Education.

Accept Bids

3. Accept the following bids as received on July 7, 2010 from the following vendors in the amounts listed:

| <u>Gas Burner Work</u> | | | |
|---------------------------|----------|----------------------|-----------------|
| <u>Vendor</u> | | <u>Straight Time</u> | <u>Overtime</u> |
| Express Heating Co., Inc. | Mechanic | \$75.00 | \$112.50 |
| | Helper | \$55.00 | \$ 82.50 |
| Envirocon | Mechanic | \$78.00 | \$156.00 |
| | Helper | \$45.00 | \$ 90.00 |
| MPA Contractors | Mechanic | \$91.00 | \$136.50 |
| | Helper | \$91.00 | \$136.50 |

Award Bid

4. Award the following bid as received on July 7, 2010 from the following vendor in the amounts listed:

Gas Burner Work

| <u>Vendor</u> | | <u>Straight Time</u> | <u>Overtime</u> |
|---------------------------|----------|----------------------|-----------------|
| Express Heating Co., Inc. | Mechanic | \$75.00 | \$112.50 |
| | Helper | \$55.00 | \$ 82.50 |

Accept Bids

5. Accept the following bids received on June 10, 2010 at 10:00 a.m. from the following vendors in the amounts listed:

Janitorial Supplies

| <u>Vendor</u> | <u>Amounts</u> |
|------------------------|----------------|
| E.A. Morse & Co., Inc. | \$13,058.76 |
| John A. Earl, Inc. | \$ 719.00 |
| Indco, Inc. | \$10,045.00 |
| Supply King | \$ 4,092.98 |
| Grainger | \$ 4,900.91 |

Award Bids

6. Award the following bids received on June 10, 2010 at 10:00 a.m. from the following vendors in the amounts listed:

Janitorial Supplies

| <u>Vendor</u> | <u>Amounts</u> |
|------------------------|----------------|
| E.A. Morse & Co., Inc. | \$ 7,948.14 |
| John A. Earl, Inc. | \$ 395.00 |
| Indco, Inc. | \$ 2,388.61 |
| Supply King | \$ 1,432.06 |
| Grainger | \$ 293.85 |

Accept Bids

7. Accept the following bids received on June 17, 2010 at 10:00 a.m. from the following vendors in the amounts listed:

V.C.T. Tile and Related Work at Dumont H.S.

| <u>Vendor</u> | <u>Amounts</u> |
|-----------------------------|----------------|
| KDB Construction LLC | \$10,641.00 |
| Hannon Floor Covering Corp. | \$ 6,000.00 |
| Rich Picerno Builders, LLC | \$ 9,684.00 |
| Franklin Floors, Inc. | \$ 5,285.00 |
| High Quality Floors Corp. | \$ 9,383.50 |
| Rug and Floor Store, Inc. | \$ 4,850.00 |
| Buckler Associates, Inc. | \$ 6,200.00 |

Award Bid

8. Award the following bid received on June 17, 2010 at 10:00 a.m. from the following vendor in the amount listed:

V.C.T. Tile and Related Work at Dumont H.S.

| Vendor | Amount |
|---------------------------|-------------|
| Rug and Floor Store, Inc. | \$ 4,850.00 |

Apply for Dual Use Space

9. Approve the attached Application for Dual Use of Educational Space for the 2010–2011 School Year as follows:

- Honiss School Room 14
- Lincoln School Room 111 (Old Main Office)
- Lincoln School Room 23

Apply for Substandard Instructional Space

10. Based on the recommendation of the superintendent approve the attached Temporary Application for Substandard Instructional Space for the 2010–2011 School Year as follows:

Grant School Room 6

B. Finance Addendum #1:

Accept Bids

1. Accept the following bids as received on July 14, 2010 at 10:00 a.m. from the following vendors in the amounts listed:

Roof Replacement at Selzer School

| <u>Vendor</u> | <u>Amounts</u> |
|---------------------------|----------------|
| JDS Contractors | \$194,000.00 |
| Arch Concept Construction | \$194,800.00 |
| Johan, Inc. | \$151,199.00 |
| Barrett Roofs | \$135,540.00 |

Award Bid

2. Award the following bid as received on July 14, 2010 at 10:00 a.m. from the following vendor in the amount listed:

Roof Replacement at Selzer School

| <u>Vendor</u> | <u>Amounts</u> |
|---------------|----------------|
| Barrett Roofs | \$135,540.00 |

Vote Motions B1—B10, Addendum #1 B1, B2

Vote was as follows:

Yes: Correa, DeWald, Fernandez, Gluckman, Tolentino, Valido, Kelly, Kohlberger

C. Policy & Public Relations:

Discussion

Mr. Triggiano discussed the following topics with the board:

a. **DHS – Tardy Policy:** Mr. Triggiano reviewed a recommendation from the high school principal to amend the High School Tardy Policy, which would now count four unexcused tardies as one unexcused absence. The board supported the recommendation.

b. **Algebra I – End-of-Year Course Exam:** Mr. Triggiano reviewed the results of the 2009–2010 8th Grade Algebra I exam, noting that the district had 42% of the students as advanced proficient and 57% of the students as proficient.

c. **AP Course Name Change:** Mr. Triggiano informed the board that the name of the high school US History Honors course has been changed to US History I Honors, and that the course would now be weighted as an Honors course, as opposed to an AP course.

Move to Vote Motions C12—C13

It was moved by Mrs. Fernandez, seconded by Mr. Tolentino, that the Dumont Board of Education approve Motions C12—C13, having to do with Policy and Public Relations.

Accept Update to Uniform State Memo Of Agreement

12. Accept the Update to Uniform State Memorandum of Agreement (2010–2011), which remains unchanged, with no additional terms/provisions.

Approve Travel Expenditures

13. Approve the travel expenditures pursuant to N.J.S.A. 18A:11-12 by district employees as indicated on Schedule A.

Vote Motions C12, C13

Vote was as follows:

Yes: Correa, DeWald, Fernandez, Gluckman, Tolentino, Valido, Kelly, Kohlberger

Open Meeting to Public Comment

It was moved by Mrs. Fernandez, seconded by Mrs. Valido, that the Dumont Board of Education open the meeting to public comment.

Motion was unanimously approved.

- **Lynn Vietri** questioned the board on several areas of her concern, which were addressed by the board and administration.

Adjourn Meeting, Go Into Executive Session

It was moved by Mrs. Fernandez, seconded by Mr. Tolentino, that the Dumont Board of Education adjourn the meeting and go into Executive Session to review Personnel and Contract agenda items.

Motion was unanimously approved.

President Kohlberger adjourned the open session at 8:47 p.m.

Reconvene Public Meeting

President Kohlberger reconvened the public meeting at 9:45 p.m.

B. Finance Addendum 2:

Mr. Cartotto reviewed the addendum items regarding the New Jersey Health Benefits Program having announced a 2011 rate increase of 6%. Mr. Cartotto noted that the agenda items would allow the board to re-enter the NJ Health Benefits Program ASAP or remain outside the state program, depending on the outcome of negotiations with Blue Cross/Blue Shield.

Permit Re-entry Into SHBP, If Necessary

It was moved by Mrs. Fernandez, seconded by Mr. Tolentino, that the Dumont Board of Education allow the board to re-enter the New Jersey Health Benefits program, as soon as possible, or remain outside the state program, depending on the outcome of negotiations with Blue Cross/Blue Shield.

Vote was as follows:

Yes: Correa, DeWald, Fernandez, Gluckman, Tolentino, Valido, Kelly, Kohlberger

D. Personnel:

Move to Vote Motions D1—D14, D16—D19 &

It was moved by Mrs. Fernandez, seconded by Mr. Tolentino, that the Dumont Board of Education approve Motions D1—D14, D16—D19 &

| | |
|--------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Addendum D2—D8 | Addendum D2—D8, having to do with Personnel. Motion D15 was removed from the agenda. |
| Employ Staff For Summer Curriculum | 1. Upon the recommendation of the superintendent of schools, employ staff indicated on Schedule B for summer curriculum projects and revisions during the months of July and August 2010 at the negotiated rate of pay. |
| Accept Retirement of Thomas Imparato, Teacher | 2. Upon the recommendation of the superintendent of schools, accept with regret the resignation for retirement of Thomas Imparato (<i>Teacher – Selzer</i>), effective August 1, 2010. |
| Accept Resignation of Head Wrestling Coach | 3. Upon the recommendation of the superintendent of schools, accept with regret the resignation of John Monaco as Head Wrestling Coach, effective July 16, 2010. |
| Approve Childbearing Leave of Absence for Shoshana Kolatch | 4. Upon the recommendation of the superintendent of schools, approve a childbearing leave of absence for Shoshana Kolatch (<i>Honiss</i>), from September 1, 2010 through November 1, 2010. |
| Approve Childbearing Leave of Absence for Patricia Daly | 5. Upon the recommendation of the superintendent of schools, approve a childbearing leave of absence for Patricia Daly (<i>Selzer</i>), from September 1, 2010 through January 1, 2011. |
| Approve Childbearing Leave of Absence for Donna Eisold | 6. Upon the recommendation of the superintendent of schools, approve a childbearing leave of absence for Donna Eisold (<i>Selzer</i>), from September 1, 2010 through February 23, 2011. |
| Approve Childbearing Leave of Absence for Tracy McGrory | 7. Upon the recommendation of the superintendent of schools, approve a childbearing leave of absence for Tracy McGrory (<i>Honiss</i>) from November 11, 2010 through March 15, 2011. |
| Voluntarily Transfer Laurie Band From Gr. 5 to Gr. 7 Soc. Studies | 8. Upon the recommendation of the superintendent of schools, voluntarily transfer Laurie Band (<i>Teacher</i>) from Grade 5 – Honiss to Social Studies, Grade 7 – Honiss, effective September 1, 2010. |
| Employ Matthew Reiner, Vice Principal, Honiss | 9. Upon the recommendation of the superintendent of schools, employ Matthew Reiner as Vice Principal (<i>Honiss</i>), effective July 1, 2010 through June 30, 2011, at a salary to be determined. |
| Employ Ronald DeLisi, Lead Night Custodian, Grant School | 10. Upon the recommendation of the superintendent of schools, retroactively employ Ronald DeLisi as Lead Night Custodian (<i>Grant</i>), for the 2010–2011 school year, effective July 1, 2010, at Max Step of the Custodians’ Salary Guide for 2010–2011. |

- Employ Sharon Byrne,
Secretary to The
Director Of Guidance** 11. Upon the recommendation of the superintendent of schools, employ Sharon Byrne as Secretary to the Director of Guidance (*HS*), for the 2010–2011 school year, effective July 1, 2010, Class III Step 07 of the Secretarial Salary Guide, salary to be determined.
- Employ Peter Vilardi, Jr.,
Physical Education
Teacher, HS** 12. Upon the recommendation of the superintendent of schools, employ Peter Vilardi, Jr., as a teacher (*HS – Phys. Ed./Health/Driver’s Ed.*), for the 2010–2011 school year, effective September 1, 2010, at BA Step 1 of the Teachers’ Salary Guide for 2010–2011.
- Employ Jason Grabelsky
School Social Worker** 13. Upon the recommendation of the superintendent of schools, employ Jason Grabelsky as a School Social Worker for the 2010–2011 school year, effective September 1, 2010, at MA Step 3 of the Teachers’ Salary Guide for 2010–2011.
- Employ Mark Landzert,
Special Education
Teacher** 14. Upon the recommendation of the superintendent of schools, employ Mark Landzert as a teacher (*Special Ed. – HS*), for the 2010–2011 school year, effective September 1, 2010, at MA+30 Step 5 of the Teachers’ Salary Guide for 2010–2011.
- Employ Lunchroom
Aide, On Emergent
Basis** 16. Upon the recommendation of the superintendent of schools, employ Jodi DeAngelis as a lunchroom aide (*Lincoln*), for the 2010–2011 school year, on an emergent basis, pending completion of the criminal history review process, effective September 1, 2010, at the approved hourly rate of pay.
- Employ Lunchroom
And Substitute
Lunchroom Aides** 17. Upon the recommendation of the superintendent of schools, employ the following individuals as lunchroom aides or substitute lunch aides, as applicable, for the 2010–2011 school year, effective September 1, 2010, at the approved hourly rate of pay:
- | <u>Grant</u> | <u>Lincoln</u> | <u>High School</u> |
|------------------------|----------------------|--------------------|
| Pat Berardo | Doris Flanagan | Madeline Schiralli |
| Doreen Cerrone | Veronica Cooler | |
| Maryann Engel | Harriet Machanic | |
| Ethel Frey | Anila Peter | |
| Borna Lisica | Lisa Ruff | |
| Christina Arias–McCabe | | |
| Evelyn Maccluggage | | |
| Carol Manoy | | |
| Sara Reiss | | |
| Honiss | Selzer | |
| Sirah Ahmed | Julita Alvoiar | |
| Debbie Como | Carol Cicoria | |
| Josefina Espinal | Elizabeth Cook | |
| Marie Faulborn | Dolores Eichler Ross | |
| Ann Gallagher | Jackie Grunewald | |
| Lisa Jenney | Phong Hong | |
| Despina Mavarakis | Annette Karash | |

Rich Mooney
Ann Marie Perrone
Asela Santiago
Joanne Schoener
Diana Schoppe
F. Joann Stanton
Josette Vitolo
Heloise Zownir

Eleanor King
Yolanda McHugh

Approve Salary Guide Advancements

18. Upon the recommendation of the superintendent of schools, approve salary guide advancements for the following individuals, effective September 1, 2010:

Deylis Coba – from BA+30 to MA
Laura Sobek – from BA to MA
Gina Sullivan – from BA to MA

Employ Extra-Curricular Advisors

19. Upon the recommendation of the superintendent of schools, employ the following individuals as advisors for the following extra-curricular positions for the 2010–2011 school year, effective September 1, 2010, at the approved stipends indicated on the Extra-Curricular Salary Guide for 2010–2011:

Patricia Connelly – Conflict Management Advisor, H.S. – Step 1 (½)
Fran Cerone – Conflict Management Advisor, H.S. – Step 1 (½)
Jocelyne Buller – H.S. Class Advisor, Freshmen (Step 1)
Lynn Bonilla – Media Club Advisor (Step 1); Advisor for MSG Varsity

Rescind Tri-Valley Contracts

2. Upon the recommendation of the superintendent of schools, rescind contracts (extended school year – July 5, 2010–July 30, 2010) for the following Tri-Valley Academy instructional assistants:

•*Patricia Moliere* •*Gabrielle Spina* •*Thomas Viso*

Approve Salaries for Instructional Assistants

3. Upon the recommendation of the superintendent of schools, approve the indicated salaries for various instructional assistants of the Tri-Valley Academy for Children with Autism, as indicated on Schedule C, effective July 1, 2009–July 30, 2009 and September 1, 2009–June 30, 2010; July 1, 2010–July 30, 2010 and September 1, 2010–June 30, 2011, except where noted.

Employ P/T In-Class Instructional Aide, Grace McCarten

4. Upon the recommendation of the superintendent of schools employ Grace McCarten as a part-time in-class instructional aide (*DHS – 30 hrs./wk.*), for the 2010–2011 school year, effective September 1, 2010, at the hourly rate of \$17.00/hr.

Employ P/T In-Class Instructional Aide,

5. Upon the recommendation of the superintendent of schools, employ Akil Davis as a part-time in-class instructional aide (*Grant – 30 hrs./wk.*),

- Akil Davis** for the 2010–2011 school year, effective September 1, 2010, at the hourly rate of \$17.00/hr.
- Employ P/T In-Class Instructional Aide, Nancy Graziani** 6. Upon the recommendation of the superintendent of schools, employ Nancy Graziani as a part-time in class-instructional aide (*DHS – 30 hrs./wk.*), for the 2010–2011 school year, effective September 1, 2010, at the hourly rate of \$17.00/hr.
- Employ P/T In-Class Instructional Aide, Janice Roem** 7. Upon the recommendation of the superintendent of schools, employ Janice Roem as a part-time in-class instructional aide (*Selzer – 27.5 hrs./wk.*), for the 2010–2011 school year, effective September 1, 2010, at the hourly rate of \$14.25/hr.
- Employ P/T In-Class Instructional Aide Lisa Shubert** 8. Upon the recommendation of the superintendent of schools, employ Lisa Shubert as a part-time in-class instructional aide (*DHS – 15 hrs./wk. & Selzer – 10 hrs./wk.*), for the 2010–2011 school year, effective September 1, 2010, at the hourly rate of \$17.00/hr.

**Vote Motions
D16–D19, And
Addendum D2–D8**

Vote was as follows:
Yes: Correa, DeWald, Fernandez, Gluckman, Tolentino, Valido, Kelly, Kohlberger

Adjourn Meeting

There being no further old or new business, it was moved by Mr. Tolentino, seconded by Mrs. Fernandez, that the Dumont Board of Education adjourn the meeting.

Motion was unanimously approved.
President Kohlberger adjourned the meeting at 9:58 p.m.

Respectfully submitted,

Kevin Cartotto
Board Secretary