

**Dumont Board of Education**  
**September 23, 2010**

**A. Open Public Meeting Act:**

Vice President Theresa Kelly convened the public meeting at 7:30 p.m., reading the Open Public Meeting Act:

“Adequate notice of this meeting was provided as specified in the Open Public Meeting Act. Notice of this meeting was contained in the notice mailed to *The Record* and the Dumont Borough Clerk on April 30, 2010. A notice was also posted outside the office of the Dumont Board of Education in a place reserved for such announcements.”

Flag salute took place.

**Roll Call**

In attendance were:

Theresa Kelly  
Robert DeWald  
Sandra Fernandez  
Michael Gluckman

Richard Healy  
Rafael Tolentino  
Karen Valido  
Emanuele Triggiano  
Kevin Cartotto

Absent:

Barbara Correa, John Kohlberger

**Approve Minutes**

It was moved by Mrs. Fernandez, seconded by Mr. Gluckman, that the Dumont Board of Education approve the minutes of August 19, 2010.

Motion was unanimously approved.

**Presentations by  
District Administrators**

**Emanuele Triggiano** began his opening remarks by congratulating and thanking the custodial and maintenance staff and Director of Buildings and Grounds, **Mr. Kevin Dunne**, for the outstanding appearance and upkeep of the buildings and grounds for the opening of the school year. He then introduced the district administrators, who reported on their schools and departments.

**Grant School**

**Study Island and New Security Requirements:** **Mr. Richard Gronda**, Principal, Grant School, reviewed a district initiative called Study Island that is designed to help students master the topics specified in the Core Curriculum Content Standards and enables teachers to target student instruction to improve performance and skills in all curriculum areas. Mr. Gronda also reviewed the new state requirement, that as of November, districts perform one fire drill and one other security drill each month.

<b>Honiss School</b>	<b>Eighth–Grade Algebra:</b> Dr. Karen Bennett, Principal of Honiss School, reviewed the new 8 <sup>th</sup> Grade Algebra 1 course being offered to 8 <sup>th</sup> –grade students in middle school, noting the selection process, curriculum overview and the educational benefits provided to the students.
<b>Dumont High School</b>	<b>AP Testing, Virtual High School, SAT Prep, Option II, MSG Sports:</b> Mr. Michael Parent, Principal, Dumont High School, provided the board an overview of the AP Testing Program, SAT Prep courses, Virtual High School, Option II and MSG Sports Network, highlighting the educational benefits and various student achievements that district students have attained through these programs.
<b>Guidance Department</b>	<b>Naviance Guidance Program:</b> Dr. Paul Collins, Director of Guidance, updated the board on the progress the district has made in incorporating the Naviance Guidance software program into the Guidance Department’s student services, including the college application process and career planning.
<b>Lincoln School</b>	<b>Fourth– and Fifth–Grade World Language Program, Project Wisdom:</b> Mr. Luis Lopez, Principal, Lincoln School, reviewed the new electronic program known as Muzzy, being utilized by the classroom teacher to deliver the World Language curriculum to the district’s 4 <sup>th</sup> - and 5 <sup>th</sup> -grade students, highlighting the programs emphasis on oral participation, reading and writing, and animated story format. Mr. Lopez also reviewed the district–wide character education program known as Project Wisdom that is being utilized to encourage students to reflect on topics such as integrity, courage, honesty and compassion.
<b>Selzer School</b>	<b>Middle School Study Skills Curriculum:</b> Dr. James Kennedy, Principal, Selzer School, reviewed the new Study Skills Curriculum that is being utilized at the middle school, replacing Consumer Science, noting that the program is designed to teach students more effective and efficient methods of studying in all curriculum areas and includes skills such as test preparation and note taking.
<b>Technology Department</b>	<b>WIKI Applications and Staff Development:</b> Ms. Claudia Vesley, Director of Technology, reviewed what a WiKI application is and how it is set up. She reviewed the educational benefits the program provides to our faculty and students. Ms. Vesley reviewed several current district WIKI pages and how the teachers utilize this technology in an educational setting. Ms. Vesley also reviewed the various staff development opportunities planned for the use of technology for the staff.
<b>Athletic Department</b>	<b>District Sports Program and Concussion Policy:</b> Nic Nese, Athletic Director, reviewed the new Big North Conference 2A realignment and the

factors utilized to develop the conference. Mr. Nese also updated the board on the progress the district has made in instituting the new Concussion Policy, noting that the district has successfully IMPACT tested 285 students to provide a baseline neurological reading of athletes that will be used to compare against later test results of any athlete that suffers a head injury. This testing will provide data to determine the severity of head injury and will protect our student athletes from returning to competition prematurely.

**Special Education**

**Dr. Paul Barbato**, Director of Special Services, reviewed several Special Education Initiatives for the new year that include collaboration with four local universities to provide internships for college students, new High School LLD Self-Contained Program, Sunday Reading System, Intervention & Referral Services process, staff development programs, Special Education Advisory Council and enhancements in the Academic Enrichment Program.

**Curriculum & Staff Development**

**Dr. Maria Poidomani**, Director of Curriculum and Staff Development, presented the enclosed report regarding the district’s performance on 2009–2010 standardized testing results.

**Move to Vote Motions B1—B3**

**B. Finance:**

It was moved by Mr. Tolentino, seconded by Mr. Gluckman, that the Dumont Board of Education approve Motions B1—B3, having to do with Finance.

**Accept Bill Lists**

1. Accept the following bill lists:

- August 19, 2010 – August 31, 2010 - \$1,074,113.40
- For the month of September, 2010 - \$ 977,945.71

**Accept Reports of Secretary & Custodian Of School Monies**

2. Accept the reports of the board secretary and the custodian of school monies for the month of August 2010, which are in agreement as indicated below and are available in the board office of the district:

	<b>Report of the Secretary</b>			
	<b>For the Month Ending August 31, 2010</b>			
	<b>Beginning</b>	<b>Cash Receipts</b>	<b>Cash Payments</b>	<b>Ending</b>
	<b>Cash Balance</b>	<b>this month</b>	<b>this month</b>	<b>Cash Balance</b>
General Fund	\$2,115,372.78	\$3,140,442.63	\$1,155,962.86	\$4,099,852.55
Special Revenue	-64,487.96	42,319.00	56,022.97	-78,191.93
Capital Projects	-206,830.57	-0-	5,760.66	-212,591.23
Debt Service	110,725.42	681,958.75	56,122.50	736,561.67
<b>Total All Funds</b>	<b>\$1,954,779.67</b>	<b>\$3,864,720.38</b>	<b>\$1,273,868.99</b>	<b>\$4,545,631.06</b>

**Report of the Treasurer  
For the Month Ending August 31, 2010**

	<u>Beginning Cash Balance</u>	<u>Cash Receipts this month</u>	<u>Cash Payments this month</u>	<u>Ending Cash Balance</u>
General Fund	\$2,115,372.78	\$3,140,442.63	\$1,155,962.86	\$4,099,852.55
Special Revenue	-64,487.96	42,319.00	56,022.97	-78,191.93
Capital Projects	-206,830.57	-0-	5,760.66	-212,591.23
Debt Service	110,725.42	681,958.75	56,122.50	736,561.67
Total All Funds	\$1,954,779.67	\$3,864,720.38	\$1,273,868.99	\$4,545,631.06

**Submit IDEA–B  
Application**

3. Accept the grant award and approve the submission of the 2010–2011 Individuals with Disabilities Act, Part B (IDEA–B) grant application as follows:

Basic	\$564,800
Pre-School	<u>20,243</u>
<b>Total</b>	<b>\$585,043</b>

**Vote Motions B1—B3**

Vote was as follows:

Yes: DeWald, Fernandez, Gluckman, Healy, Tolentino, Valido , Kelly

**Move to Vote  
Motions C4—C7**

**C. Policy & Public Relations:**

It was moved by Mr. Tolentino, seconded by Mrs. Fernandez, that the Dumont Board of Education approve Motions C4—C7, having to do with Policy and Public Relations.

**Adopt Nursing Services**

4. Adopt the Nursing Services Plan (attached) for the 2010–2011 School Year.

**Approve Travel  
Expenditures**

5. Approve the travel expenditures pursuant to N.J.S.A. 18A:11–12 by district employees and members of the board of education as listed on Schedule A.

**Accept & Approve  
Policies & Regulations**

6. Accept and approve the following district policies and regulations (*Alert 189 – second reading and adoption*):

<u>Policy</u>	<u>Title</u>
•2436	Activity Participation Fee Program
•5111	Eligibility of Resident/Nonresident Pupils
•6360	Political Contributions
•6422	Budget Transfers
•6740	Reserve Accounts
•8420	Emergency and Crisis Situations

Regulation

•8420.1 Fire and Fire Drills

**Accept & Approve  
Policies & Regulations**

7. Accept and approve the following district policies and regulations (*Alert 190 – second reading and adoption*):

<u>Policy</u>	<u>Title</u>
•0146	Board Member Authority
•0171	Duties of Board President and Vice President
•0173	Duties of Public School Accountant
•2431.3	Practice and Pre-Season Heat-Acclimation for Interscholastic Athletics
•2431.4	Concussion Testing and Return-to-Play
•3144	Certification of Tenure Charges
•4159	Support Staff Member/School District Reporting Responsibilities
•5516	Use of Electronic Communication and Recording Devices
•6112	Reimbursement of Federal and Other Grant Expenditures
•6830	Audit and Comprehensive Annual Financial Report
•8310	Public Records

**Vote Motions C4—C7**

Vote was as follows:

Yes: DeWald, Fernandez, Gluckman, Healy, Tolentino, Valido, Kelly

**Open Meeting to Public Comment**

It was moved by Mr. Gluckman, seconded by Mrs. Fernandez, that the Dumont Board of Education open the meeting to public comment.

Motion was unanimously approved.

**Public Comments**

- Terry Kolodziej stated her concern that the new School Choice Bill could have detrimental financial consequences for the Dumont School District.
- Ken Freeman questioned how the district would utilize the \$309,000 of federal stimulus monies. Mr. Triggiano noted that the funds would most likely be used to support the 2011–2012 budget.
- Lyn Vietri stated her opinion that the district should utilize multiple sensory reading programs for 3- to 6-year old students.

**Adjourn Meeting, Go Into Executive Session**

It was moved by Mrs. Fernandez, seconded by Dr. Healy, that the Dumont Board of Education adjourn the meeting and go into Executive Session to discuss Personnel.

Motion was unanimously approved.

Vice President Kelly adjourned the meeting at 9:03 p.m.

**Reconvene Meeting**

Vice President Kelly reconvened the public meeting at 9:28 p.m.

**Move to Vote**

**D. Personnel:**

It was moved by Mr. Tolentino, seconded by Mr. Gluckman, that the

<b>Motions D1—D29, Addendum D1—D11</b>	Dumont Board of Education approve Motions D1—D29, and Addendum D1—D11, having to do with Personnel.
<b>Rescind Custodial Contract for Agim Brahimi</b>	1. Upon the recommendation of the superintendent of schools, rescind the 2010–2011 employment contract of Agim Brahimi as custodian ( <i>Honiss</i> ), effective retroactive to September 1, 2010.
<b>Employ Agim Brahimi, Maintenance Person</b>	2. Upon the recommendation of the superintendent of schools, employ Agim Brahimi as a maintenance person ( <i>Ed. Ctr.</i> ), for the 2010–2011 school year, effective retroactive to September 1, 2010, at Step 1 of the Custodians’ Salary Guide for 2010–2011, pro-rated for time worked.
<b>Rescind Contracts</b>	3. Upon the recommendation of the superintendent of schools, rescind the following 2010–2011 employment contracts, effective retroactive to September 1, 2010: <ul style="list-style-type: none"> <li>•Douglas Aday, Teacher</li> <li>•Julia Gil, P/T In–Class Instructional Aide</li> <li>•Grace McCarten, P/T In–Class Instructional Aide</li> <li>•Janice Roem, P/T In–Class Instructional Aide</li> </ul>
<b>Employ Julia Gil, P/T BSI Teacher</b>	4. Upon the recommendation of the superintendent of schools, employ Julia Gil as a P/T BSI Teacher ( <i>Lincoln - 30 hrs./wk.</i> ) for the 2010–11 school year, effective retroactive to September 1, 2010, at the approved hourly rate of pay.
<b>Employ Katherine Leuck, P/T Media Aide</b>	5. Upon the recommendation of the superintendent of schools, employ Katherine Leuck as a P/T Media Aide ( <i>Honiss – 30 hrs./wk.</i> ) for the 2010–2011 school year, effective retroactive to September 1, 2010, at the hourly rate of \$14.25/hr.
<b>Employ Katherine Leuck, Substitute Caller</b>	6. Upon the recommendation of the superintendent of schools, employ Katherine Leuck as Substitute Caller – Honiss for the 2010–2011 school year, effective retroactive to September 1, 2010.
<b>Grant Leave of Absence To Danielle Crespo</b>	7. Upon the recommendation of the superintendent of schools, grant a childbearing leave of absence to Danielle Crespo, effective September 30, 2010 through February 28, 2011.
<b>Grant Leave of Absence To Deylis Coba</b>	8. Upon the recommendation of the superintendent of schools, grant a childbearing leave of absence to Deylis Coba, effective November 1, 2010 through March 11, 2011.
<b>Employ Maria Albano, F/T Library Technical</b>	9. Upon the recommendation of the superintendent of schools, employ Maria Albano as a F/T Library Technical Aide ( <i>HS</i> ) for the 2010–2011

- Aide** school year, effective retroactive to September 1, 2010, at Class II, Step 1 of the Secretaries' Salary Guide, salary to be determined upon completion of negotiations.
- Employ P/T ESL Aide** 10. Upon the recommendation of the superintendent of schools, employ Seri Hashimoto as a P/T ESL Aide for the 2010–2011 school year (*Grant – not to exceed 30 hrs./wk.*), effective September 20, 2010, at the hourly rate of \$17/hr.
- Employ P/T In–Class Instructional Aide** 11. Upon the recommendation of the superintendent of schools, employ Catherine Gilroy as a P/T In–Class Instructional Aide for the 2010–2011 school year (*Selzer – 27.5 hrs./wk.*), effective retroactive to September 1, 2010, at the hourly rate of \$14.25/hr.
- Employ P/T In–Class Instructional Aide** 12. Upon the recommendation of the superintendent of schools, employ Anna Lieberman as a P/T In–Class Instructional Aide for the 2010–2011 school year (*Selzer – 10 hrs./wk.*), effective retroactive to September 1, 2010, at the hourly rate of \$17.00/hr.
- Employ P/T In–Class Instructional Aide** 13. Upon the recommendation of the superintendent of schools, employ Mujde Teker as a P/T In–Class Instructional Aide for the 2010–2011 school year (*DHS – 15 hrs./wk.*), effective retroactive to September 1, 2010, at the hourly rate of \$17.00/hr.
- Employ P/T In–Class Instructional Aide** 14. Upon the recommendation of the superintendent of schools, employ Tiffany Witko as a P/T In–Class Instructional Aide for the 2010–2011 school year (*DHS – 30 hrs./wk.*), effective retroactive to September 1, 2010, at the hourly rate of \$17.00/hr.

- Accept Resignation of P/T Special Education Classroom Aide** 15. Upon the recommendation of the superintendent of schools, accept with regret the resignation of Aida Ramirez, P/T Special Education Classroom Aide (*Honiss*), effective September 23, 2010.
- Accept Resignation of Tara Tatulli, Tri-Valley Instructional Assistant** 16. Upon the recommendation of the superintendent of schools, accept with regret the resignation of Tara Tatulli, Instructional Assistant (*Tri-Valley Academy*), effective retroactive to August 25, 2010.
- Accept Resignation of Robert Lehmann, Fall Weight Room Advisor** 17. Upon the recommendation of the superintendent of schools, accept with regret the resignation of Robert Lehmann as Fall Weight Room Advisor, effective retroactive to September 1, 2010.
- Accept Resignation of Head Freshmen Girls' Basketball Coach** 18. Upon the recommendation of the superintendent of schools, accept with regret the resignation of Marianne McGovern as Head Freshmen Girls Basketball Coach, effective retroactive to September 1, 2010.
- Employ Ralph Lugo, Fall Weight Room Advisor** 19. Upon the recommendation of the superintendent of schools, employ Ralph Lugo as Fall Weight Room Advisor for the 2010–2011 school year, effective retroactive to September 1, 2010, at Step 1 of the approved Extra-Curricular Salary Guide for 2010–2011.
- Employ Lunchroom Aide** 20. Upon the recommendation of the superintendent of schools, employ Joventino Gadiana as a lunchroom aide (*Grant*), effective retroactive to September 1, 2010 at the approved hourly rate of pay.
- Employ Lunchroom Aide** 21. Upon the recommendation of the superintendent of schools, employ Alba Gallo as a lunchroom aide (*Lincoln*), effective retroactive to September 1, 2010, at the approved hourly rate of pay.
- Employ Lunchroom Aide, On Emergent Basis** 22. Upon the recommendation of the superintendent of schools, employ Monica Martini as a lunchroom aide (*Honiss*), effective September 23, 2010, on an emergent basis pending completion of the criminal history review process, at the approved hourly rate of pay.
- Employ Lunchroom Aide, On Emergent Basis** 23. Upon the recommendation of the superintendent of schools, employ Michelle Strauss as a lunchroom aide (*Selzer*), effective September 30, 2010, on an emergent basis, pending completion of the criminal history review process, at the approved hourly rate of pay.
- Employ Lunchroom Aide, On Emergent Basis** 24. Upon the recommendation of the superintendent of schools, employ Maureen Campeau as a lunchroom aide (*Selzer*), effective date to be determined, on an emergent basis, pending completion of the criminal history review process, at the approved hourly rate of pay.
- Employ Substitute Teachers On Emergent** 25. Upon the recommendation of the superintendent of schools, employ the following individuals as substitute teachers for the 2010–2011 school



**Basis** year, effective September 24, 2010, on an emergent basis, pending completion of the criminal history review process, at the approved rate of pay:

**Employ Substitute Teachers** •George Dirschel •Lori Verbitski  
26. Upon the recommendation of the superintendent of schools, employ the following individuals as substitute teachers for the 2010–2011 school year, effective September 24, 2010, at the approved rate of pay:

•Kristen Doramajian •Maria Drummond •Nicole Teel

**Employ Part Time Special Education Classroom Aide** 27. Upon the recommendation of the superintendent of schools, employ Teresa Schwarz as a P/T Special Education Classroom Aide for the 2010–2011 school year (*Grant – 20 hrs./wk.*), effective September 24, 2010, at the rate of \$14.25/hr.

**Approve Resolution** 28. Upon the recommendation of the superintendent of schools, approve the following resolution:

WHEREAS, Chapter 39, P.L.2010 makes the position of treasurer of school moneys optional and

WHEREAS, it is the wishes of the Dumont Board of Education to not appoint a treasurer of school moneys and

WHEREAS, the School Business Administrator possesses the proper certifications and qualifications to assume the duties of the treasurer of school moneys

NOW, THEREFORE, BE IT RESOLVED, BY THE DUMONT BOARD OF EDUCATION IN THE COUNTY OF BERGEN, EFFECTIVE JANUARY 1, 2011, AS FOLLOWS:

1. The school business administrator shall receive, deposit, and hold in trust all school moneys belonging to the district from whatever source derived free of any control by the governing body of any municipality comprised in the district.

2. The school business administrator shall deposit the school moneys or such part thereof as may be designated in any bank or banking institution of this State designated by it as a depository of school moneys, which may include the State of New Jersey Cash Management Fund, MBIA Cash Management Fund and NJARM Cash Management Fund.

3. The school business administrator shall, upon depositing the same therein, be relieved from liability for any loss thereof, which may be caused by reason of the deposit.

4. The school business administrator shall be bonded in such amount and with such surety as the board shall direct.

5. The school business administrator shall keep a record of the sums received and paid out by him/her in accordance with the uniform system of bookkeeping prescribed by the State Board.

6. The school business administrator shall upon ceasing to hold the office of school business administrator, pay over the balance of school funds remaining in his/her hands to his/her successor in office.

7. The school business administrator shall comply with all provisions of the law.

**Accept Resignation of  
ESL Aide**

29. Upon the recommendation of the superintendent of schools, accept with regret, the resignation of Jeanette Russo-Petersen as ESL Aide (*Grant*), effective September 1, 2010.

**Addendum:**

**Approve Memorandum  
Of Agreement With  
Dumont Secretarial  
Association**

1. Upon the recommendation of the superintendent of schools, approve the attached Memorandum of Agreement between the Dumont Board of Education and The Dumont Secretarial Association effective retroactive to July 1, 2009 through June 30, 2012.

**Approve Salaries for  
Secretarial/Technical  
Staff**

2. Upon the recommendation of the superintendent of schools, retroactively approve salaries for the secretarial/technical staff from July 1, 2009 through June 30, 2010 and July 1, 2010 through June 30, 2011, except where noted, in designated capacities and at the steps as indicated on Schedule B.

**Approve Salaries for  
Various Non-Bargaining**

3. Upon the recommendation of the superintendent of schools, retroactively approve the salaries for the various non-bargaining units as indicated on Schedules C, D, & E, respectively, from July 1, 2009 through June 30, 2010 and July 1, 2010 through June 30, 2011, except where noted, in designated capacities and at the salaries indicated.

**Approve Salary Guide  
Advancement**

4. Upon the recommendation of the superintendent of schools, approve a salary guide advancement for Matthew Ferri from BA to MA, effective retroactive to September 1, 2010.

**Employ P/T In-Class  
Instructional Aide, On  
Emergent Basis**

5. Upon the recommendation of the superintendent of schools, employ Rachel Sugerman as an part time in-class instructional aide for the 2010-2011 school year (*Honiss - 15 hrs./wk.*), effective October 6, 2010, on an emergent basis, pending completion of the criminal history review process, at the hourly rate of \$17.00/hr.

**Employ Substitute  
Teacher**

6. Upon the recommendation of the superintendent of schools, employ Eric Quaranti as a substitute teacher (*maternity leave replacement-DHS*), effective October 1, 2010 through February 28, 2011, at the approved daily rate of pay.

**Accept Resignation of Co-Advisor to Math Team & Honor Society**

7. Upon the recommendation of the superintendent of schools, accept with regret the resignation of Scott Wisniewski as co-advisor of the following activities, effective retroactive to September 1, 2010:

- Math Team
- Math Honor Society

**Rescind Co-Advisor Contracts for Robert Lehmann**

8. Upon the recommendation of the superintendent of schools, rescind the 2010–2011 co-advisor contracts for Robert Lehmann for the activities noted below, and appoint Mr. Lehmann as advisor, receiving the full stipend for the 2010–2011 school year, retroactive to September 1, 2010:

- Math Team
- Math Honor Society

**Employ Substitute Teachers, On Emergent Basis**

9. Upon the recommendation of the superintendent of schools, employ the following individuals as substitute teachers for the 2010–2011 school year, effective September 24, 2010, on an emergent basis, pending completion of the criminal history review process, at the approved rate of pay:

- Valentina Afrasiniei
- Danielle Rohe

**Employ Substitute Teachers**

10. Upon the recommendation of the superintendent of schools, employ the following individuals as substitute teachers for the 2010–2011 school year, effective September 24, 2010, at the approved rate of pay:

- Rose Agosto
- Michael Aliano
- Ryan Bernardo
- Arthur Eves
- Jackilyn Ferranti
- Caitlin Tansey
- Alicja Tyburska

**Employ P/T BSI Teacher, Suzanne Hulse**

11. Upon the recommendation of the superintendent of schools, employ Suzanne Hulse as a P/T BSI teacher for the 2010–2011 school year (*10 hr./wk.–Honiss; 10 hrs./wk.–Grant*), effective date to be determined, at the approved hourly rate of pay.

**Vote Motions D1—D29, Addendum D1—D11**

Vote was as follows:  
Yes: DeWald, Fernandez, Gluckman, Healy, Tolentino, Valido, Kelly

**Adjourn Meeting**

There being no further Old or New Business, it was moved by Mr. Tolentino, seconded by Mr. Gluckman, that the Dumont Board of Education adjourn the meeting.

Motion was unanimously approved.  
Vice President Theresa Kelly adjourned the meeting at 9:29 p.m.

Respectfully submitted,

Kevin Cartotto  
Board Secretary