

**Dumont Board of Education
Work Session/Regular Meeting
July 19, 2012**

A. Open Public Meeting Act:

Vice President Robert DeWald convened the public meeting at 6:00 p.m., reading the Open Public Meeting Act:

“Adequate notice of this meeting was provided as specified in the Open Public Meeting Act. Notice of this meeting was contained in the notice, which was sent to *The Record* and *The Twin-Boro News* on July 2, 2012. A notice was also posted outside the office of the Dumont Board of Education in a place reserved for such announcements.

Flag salute took place

Roll Call

In attendance were:

Robert DeWald	Theresa Kelly
Barbara Correa	Theresa Riva
Sandra Fernandez	Karen Valido
Michael Gluckman	Emanuele Triggiano
Richard Healy	Kevin Cartotto

Absent: John Kohlberger

Also Present: Nic Nese, Athletic Director

At this time a presentation by Mr. Nic Nese, Athletic Director, will take place concerning the Health Curriculum.

DHS Health Curriculum Presentation

Nic Nese, Supervisor of Physical Education and Health presented the attached curriculum revisions to the board and the rationale for the revisions. The board supported the revisions.

Board Correspondence

- Letter from resident of White Beeches Drive: Mr. Cartotto reviewed a letter of complaint from a resident regarding the new Selzer School playground. The complaint centered on view into the resident’s property from atop the playground structure. Mr. Cartotto noted that the administration would review quotes to provide a privacy hedge and report back to the board in the near future.
- Letter from a Dumont High School parent: Mr. Triggiano reviewed a letter from a parent of a Dumont High School senior who will be moving to Haworth in August and requested the student be permitted to complete their senior year free of tuition. Mr. Triggiano reviewed the board policy that allows for this provision, and noted the board has routinely approved these in the past. The board approved the request.

B. Finance:

Mr. Cartotto presented the year-end unaudited financial overview, noting the amount of surplus, excess surplus and excess extraordinary aid

available, and noted some of the year-end accomplishments in facilities maintenance and technology that the board was able to attain.

**Move To Vote
Motions B1—B8**

It was moved by Mrs. Fernandez, seconded by Mrs. Riva, that the Dumont Board of Education approve Motions B1—B8, having to do with Finance.

**Accept and Approve
Reserve Accounts
Resolution**

1. Upon the recommendation of the superintendent of schools, accept and approve the following resolution:

WHEREAS, NJSA 18A:21-2, NJSA 18A:7G-31, and NJSA 18A:7F-41 permit a Board of Education to establish and/or deposit into certain reserve accounts at year end, and

WHEREAS, the aforementioned statutes authorize procedures, under the authority of the Commissioner of Education, which permit a board of education to transfer undesignated general fund balance into reserve accounts by board resolution, and

WHEREAS, the Dumont Board of Education wishes to transfer undesignated general fund balance into the Capital Reserve Account at year end, and

WHEREAS, the Dumont Board of Education has determined that \$450,000 is available for such purpose of transfer;

NOW THEREFORE BE IT RESOLVED by the Dumont Board of Education that it hereby authorizes the district's School Business Administrator to make this transfer consistent with all applicable laws and regulations.

**Accept and Approve
Cooperative Purchase
Resolution**

2. Upon the recommendation of the superintendent of schools, accept and approve the following resolution:

WHEREAS, pursuant to NJSA 52:34-6.2, the Director of the Division of Purchase and Property has entered into a contract with the Western States Contracting Alliance for cooperative purchasing agreements for Networking Communications & Maintenance Master Agreement, and

WHEREAS, the Western States Contracting Alliance and Cisco have entered into a Master Agreement for Networking Communications \$ Maintenance, and

WHEREAS, local school district's are authorized by the New Jersey Director of the Division of Purchase and Property to utilize the aforementioned contract,

THEREFORE, be it resolved, that the Dumont Board of Education authorizes the Business Administrator to enter into a contract with ProMedia Technology Services, Inc., for installation of a Wireless Access Point Network and associated equipment and supplies in accordance with the Term and Conditions of the Western States Contracting Alliance cooperative purchasing agreement for Networking Communications & Maintenance Master Agreement in the amount of \$256,752.

Accept Bids

3. Upon the recommendation of the superintendent of schools, accept the following bids as received on June 26, 2012, from the following vendors in the amounts listed:

Retaining Wall at Dumont High School

<u>Vendor</u>	<u>Base Bid</u>
D.R. Mullen Construction Co., Inc.	\$74,975.00
BelloGrande Contracting, LLC	\$42,500.00
Berto Construction, Inc.	\$92,400.00
Evergreen Landscaping	\$43,000.00
Rock Solid Construction, Inc.	\$76,000.00
Pat Scanlon Landscaping	\$39,048.00
Highway Safety Systems, Inc.	\$48,642.70
Kindergan Landscaping	\$44,730.00
Matina & Son, Inc.	\$53,750.00
Montana Construction Corp., Inc.	\$81,125.00
Sita Construction Co., Inc.	\$88,230.00
Tec-Con Contractors, Inc.	\$86,700.00
SCS Contracting	\$67,320.00
Canales & Son Construction, LLC	\$30,186.00

Award Bid

4. Upon the recommendation of the superintendent of schools, award the following bid as received on June 26, 2012 from the following vendor in the amount listed:

Retaining Wall at Dumont High School

<u>Vendor</u>	<u>Base Bid</u>
Canales & Son Construction, LLC	\$30,186.00

Accept Bids

5. Upon the recommendation of the superintendent of schools, accept the following bids received on June 26, 2012 from the following vendors in the amounts listed:

Dumont High School Fencing and Related Work

<u>Vendor</u>	<u>Alt. Bid Base Bid</u>	<u>Section B</u>	<u>Total</u>
Barcia Brothers, Inc.	\$16,500.00	\$3,964.00	\$20,464.00
National Fence System, Inc.	\$18,400.00	\$4,800.00	\$23,200.00
Highway Safety Systems, Inc.	\$22,910.00	\$5,650.00	\$28,560.00
AAA Inc./ Anzalone Fence Co.	\$17,995.00	\$4,678.00	\$22,673.00
Canales & Son	\$15,375.00	\$7,500.00	\$22,875.00

Award Bid

6. Upon the recommendation of the superintendent of schools, award the following bid received on June 26, 2012 from the following vendor in the amount listed:

Dumont High School Fencing and Related Work

<u>Vendor</u>	<u>Base Bid</u>	<u>Section B</u>	<u>Total</u>
Barcia Brothers, Inc.	\$16,500.00	\$3,964.00	\$20,464.00

Accept Bid

7. Upon the recommendation of the superintendent of schools, accept the following bid as received on June 26, 2012 from the following vendor in the amount listed:

Fiberglass Replacement and Related Work at Dumont H.S. New Gym

<u>Vendor</u>	<u>Total</u>
Alexander The Great, Inc.	\$35,000.00

Award Bid

8. Upon the recommendation of the superintendent of schools, award the following bid as received on June 26, 2012 from the following vendor in the amount listed:

Fiberglass Replacement and Related Work at Dumont H.S. New Gym

<u>Vendor</u>	<u>Total</u>
Alexander The Great, Inc.	\$35,000.00

Vote Motions B1—B8

Vote was as follows:

Yes: Gluckman, Healy, Fernandez, Valido, Correa, Kelly, Riva, DeWald

C. Policy & Public Relations:

9. Discussion:

a. **2012–2013 Student Calendar:** Mr. Triggiano informed the board that due to an error in addition, the 2012–2013 student calendar would be 184 days, not 185 as previously presented.

b. **JV Cheerleading:** Mr. Triggiano informed the board that the High School Cheerleading Program secured a volunteer coach for the upcoming school year.

c. **HIB:** Mr. Triggiano presented the attached Harassment, Intimidation & Bullying Report outlining the number of reported cases,

number of HIB policy violations, protected categories the violations were against and the discipline and services provided in relation to the violations.

**Move to Vote
Motions C10—C15**

It was moved by Mrs. Valido, seconded by Mrs. Kelly, that the Dumont Board of Education approve Motions C10—C15, having to do with Policy and Public Relations.

Accept HIB Report

10. Upon the recommendation of the superintendent of schools, accept the HIB report presented by the Superintendent.

**Approve Travel
Expenditures**

11. Upon the recommendation of the superintendent of schools, approve the travel expenditures pursuant to *N.J.S.A. 18A:11–12* by district employees as listed on Schedule A.

**Accept and Approve
Collective Negotiation
Agreement,
Administrators and
Supervisors**

12. Upon the recommendation of the superintendent of schools, accept and approve the Collective Negotiation Agreement for the Dumont Administrators and Supervisors Association, effective July 1, 2011 to June 30, 2014.

**Accept Memorandum of
Agreement for the
Secretarial Association**

13. Upon the recommendation of the superintendent of schools, accept and approve the Memorandum of Agreement for the Dumont Secretarial Association, effective July 1, 2011 to June 30, 2014.

**Accept and Approve
District Policy**

14. Upon the recommendation of the superintendent of schools, accept and approve the following district policy (*first reading*):

- Regulation 9270 Home Schooling and Equivalent Education Outside the Schools

**Accept Donation From
Grant PTO**

15. Upon the recommendation of the superintendent of schools, accept with gratitude a donation in the amount of \$4,322.00, from the Grant School PTO, to Grant School to cover class trips for first, third, fourth, and fifth grades.

Vote Motions C10—C15

Vote was as follows:

Yes: Gluckman, Healy, Fernandez, Valido, Correa, Kelly, Riva, DeWald

**Move to Vote
Motion D16**

D. Curriculum & Instruction:

It was moved by Mrs. Fernandez, seconded by Mrs. Valido, that the Dumont Board of Education approve Motion D16, having to do with Curriculum & Instruction.

Approve Textbook

16. Upon the recommendation of the superintendent of schools, approve the following textbook for use in the Humanities II: American Studies Course at Dumont High School.

<u>Textbook Title</u>	<u>Publisher</u>	<u>Copyright</u>
<i>American Art: History and Culture</i>	<i>McGraw Hill</i>	2003

Vote Motion D16

Vote was as follows:

Yes: Gluckman, Healy, Fernandez, Valido, Correa, Kelly, Riva, DeWald

Open Meeting to Public Comment

It was moved by Mrs. Fernandez, seconded by Mrs. Valido, that the Dumont Board of Education open the meeting to public comment.

Motion was unanimously approved.

Vice President DeWald opened the meeting to the public at 6:45 p.m.

There were no comments from the audience.

Close Meeting to Public

There being no comments from the public, it was moved by Mrs. Fernandez, seconded by Mrs. Riva, that the Dumont Board of Education close the meeting to public comment.

Motion was unanimously approved.

Vice President DeWald closed the meeting at 6:45 p.m.

Go Into Executive Session

It was moved by Mr. Gluckman, seconded by Mrs. Valido, that the Dumont Board of Education go into Executive Session to discuss Personnel.

Motion was unanimously approved.

Vice President DeWald adjourned the public meeting at 6:46 p.m.

Reconvene Meeting

Vice President DeWald reconvened the public meeting at 8:08 p.m.

E. Personnel:

**Move to Vote
Motions E2—E22,
Addendum E1—E3**

It was moved by Mrs. Fernandez, seconded by Mrs. Riva, that the Dumont Board of Education approve Motions E2—E22, and Addendum E1—E3, having to do with Personnel.

**Approve 2011–12
Contract for School
Business Administrator**

2. Upon the recommendation of the superintendent of schools, approve the 2011–2012 contract for Kevin Cartotto, School Business Administrator, effective retroactive to July 1, 2011.

**Approve 2012–13
Contract for School
Business Administrator**

3. Upon the recommendation of the superintendent of schools, approve the 2012–2013 contract for Kevin Cartotto, School Business Administrator, salary to be determined upon completion of negotiations, effective retroactive to July 1, 2012.

- Approve Retroactive 2011–12 Adjustment for Non–bargaining Unit Employees** 4. Upon the recommendation of the superintendent of schools, approve the retroactive adjustment for the 2011–2012 contracts for those non–bargaining unit employees as indicated on Schedule B, effective retroactive to July 1, 2011.
- Approve Retroactive 2012–13 Adjustment for Non–bargaining Unit Employees** 5. Upon the recommendation of the superintendent of schools, approve the retroactive adjustment for the 2012–2013 contracts for those non–bargaining unit employees as indicated on Schedule C, effective retroactive to July 1, 2012.
- Approve Extra Hours For Matthew Reiner** 6. Upon the recommendation of the superintendent of schools, approve fifteen hours for Revision of Study Skills Grade 8 Course for Matthew Cilderman, at the approved hourly rate of pay, effective retroactive to July 1, 2012.
- Accept Retirement of Marta Gourlay, Teacher** 7. Upon the recommendation of the superintendent of schools, accept with regret the resignation for retirement of Marta Gourlay, teacher (*Selzer*), effective August 1, 2012.
- Accept Retirement of Joseph Cirigano, Custodian** 8. Upon the recommendation of the superintendent of schools, accept with regret the resignation for retirement of Joseph Cirigano, custodian (*DHS*), effective October 1, 2012.
- Accept Resignation of Janet Lohrmann, Receptionist** 9. Upon the recommendation of the superintendent of schools, accept with regret the resignation of Janet Lohrmann, part–time secretary / receptionist (*Board Office*), effective retroactive to June 28, 2012.
- Approve Salary Guide Advancement for David Pepose** 10. Upon the recommendation of the superintendent of schools, approve the salary guide advancement for David Pepose from BA to MA, effective September 1, 2012.
- Employ Judith Tulli, Substitute Secretary** 11. Upon the recommendation of the superintendent of schools, employ Judith Tulli as a substitute secretary (*Honiss School*), for the 2012–2013 school year, at the approved hourly rate of pay, effective September 1, 2012.
- Employ Jacqueline Bello, HS Guidance Counselor** 12. Upon the recommendation of the superintendent of schools, employ Jacqueline Bello as a guidance counselor (*DHS*), for the 2012–2013 school year, at MA Step 1 of the Teachers’ Salary Guide, effective September 1, 2012, at a salary to be determined upon completion of negotiations.
- Employ Heather Berger,** 13. Upon the recommendation of the superintendent of schools, employ

Teacher	Heather Berger as a teacher (<i>English DHS</i>), for the 2012–2013 school year at BA Step 1 of the Teachers’ Salary Guide, effective September 1, 2012, at a salary to be determined upon completion of negotiations.
Employ Richard Burd, Honiss Teacher	14. Upon the recommendation of the superintendent of schools, employ Richard Burd, Jr., as a teacher (<i>Social Studies – Honiss</i>), for the 2012–2013 school year at BA Step 1 of the Teachers’ Salary Guide, effective September 1, 2012, at a salary to be determined upon completion of negotiations.
Employ Robert Cleary, Honiss Teacher	15. Upon the recommendation of the superintendent of schools, employ Robert Cleary, as a teacher (<i>Music/Chorus – Honiss</i>), for the 2012–2013 school year at MA Step 1 of the Teachers’ Salary Guide, effective September 1, 2012, at a salary to be determined upon completion of negotiations.
Rescind Contract, Issue Contract for Marlen Quiroa–Rabanales, Elementary Spanish Teacher	16. Upon the recommendation of the superintendent of schools, rescind the 2012–2013 contract for Marlen Quiroa–Rabanales, teacher (<i>Spanish</i>) at BA Step 1, effective September 1, 2012, and issue a contract for the 2012–2013 school year for Marlen Quiroa–Rabanales at BA Step 3 of the Teachers’ Salary Guide, effective September 1, 2012, at a salary to be determined upon completion of negotiations.
Employ Lorena Meadows, Guidance Counselor	17. Upon the recommendation of the superintendent of schools, employ Lorena Meadows, as a guidance counselor (<i>Grant</i>), for the 2012–2013 school year at MA Step 1 of the Teachers’ Salary Guide, effective September 1, 2012, at a salary to be determined upon completion of negotiations.
Employ Diana Taranto, Academic Enrichment Teacher	18. Upon the recommendation of the superintendent of schools, employ Diana Taranto, as a teacher (<i>Academic Enrichment</i>), for the 2012–2013 school year at MA Step 1 of the Teachers’ Salary Guide, effective September 1, 2012 (<i>pending receipt of certification</i>), at a salary to be determined upon completion of negotiations.
Employ Non–negotiated Extra–curricular Staff	19. Upon the recommendation of the superintendent of schools, approve those individuals indicated on Schedule D to non–negotiated, extra–curricular positions for the 2012–2013 school year, at stipends indicated, effective September 1, 2012.
Approve Childbearing	20. Upon the recommendation of the superintendent of schools, approve

- Leave for Kerri Lehmann** a childbearing leave of absence for Kerri Lehmann, Teacher (*Selzer*), effective November 26, 2012 through June 30, 2013.
- Approve Childbearing Leave for Tara Lennox** 21. Upon the recommendation of the superintendent of schools, approve a childbearing leave of absence for Tara Lennox, Teacher (*DHS*), effective December 17, 2012 through April 12, 2013.
- Employ Eugene Huang, Long-Term Substitute** 22. Upon the recommendation of the superintendent of schools, employ Eugene Huang as a long-term substitute teacher (*maternity leave replacement – DHS*), from October 29, 2012 through June 30, 2013.
- Employ Music Teacher, Deanna Loertscher** **Addendum:**
1. Upon the recommendation of the superintendent of schools, employ Deanna Loertscher as a teacher (*Music – DHS*), for the 2012–2013 school year at MA Step 3 of the Teachers’ Salary Guide, effective September 1, 2012, at a salary to be determined upon completion of negotiations.
- Employ Laura DiPuma, Elementary Music** 2. Upon the recommendation of the superintendent of schools, employ Laura DiPuma as a teacher (*Elementary Instrumental/General Music*), for the 2012–2013 school year at MA Step 3 of the Teachers’ Salary Guide, effective September 1, 2012, at a salary to be determined upon completion of negotiations.
- Employ Lauren Houlihan, Middle School Science Teacher** 3. Upon the recommendation of the superintendent of schools, employ Lauren Houlihan as a teacher (*Middle School Science – Selzer*), for the 2012–2013 school year at BA Step 1 of the Teachers’ Salary Guide, effective September 1, 2012, at a salary to be determined upon completion of negotiations.
- Vote Motions E2—E22, Addendum E1—E3** Vote was as follows:
Yes: Gluckman, Healy, Fernandez, Valido, Correa, Kelly, Riva, DeWald
- Go Into Executive Session** It was moved by Mr. Gluckman, seconded by Mrs. Valido, that the Dumont Board of Education go into Executive Session to discuss Personnel.

Motion was unanimously approved.
Vice President DeWald adjourned the public meeting at 8:10 p.m.
- Reconvene Meeting** Vice President DeWald reconvened the public meeting at 9:15 p.m.

Adjourn Meeting

There being no further Old or New Business, it was moved by Mrs. Fernandez, seconded by Mr. Gluckman, that the Dumont Board of Education adjourn the meeting.

Motion was unanimously approved.

Vice President Robert DeWald adjourned the meeting at 9:15 p.m.

Respectfully submitted,

Kevin Cartotto
Board Secretary