

**Dumont Board of Education
Work Session/Regular Meeting
August 23, 2012**

A. Open Public Meeting Act:

President John Kohlberger convened the public meeting at 7:00 p.m., reading the Open Public Meeting Act:

“Adequate notice of this meeting was provided as specified in the Open Public Meeting Act. Notice of this meeting was contained in the notice which was sent to *The Record* and *The Twin-Boro News* on August 17, 2012. A notice was also posted outside the office of the Dumont Board of Education in a place reserved for such announcements.”

Flag salute took place.

Roll Call

In attendance were:

John Kohlberger	Theresa Kelly
Robert DeWald	Theresa Riva
Barbara Correa	Karen Valido
Sandra Fernandez	Emanuele Triggiano
Michael Gluckman	Kevin Cartotto
Richard Healy	

Also Present: Kevin Dunne

Board Correspondence

There was no board correspondence.

Approve Minutes

It was moved by Mrs. Fernandez, seconded by Mrs. Riva, that the Dumont Board of Education approve the minutes of June 12 and July 19, 2012.

Motion was unanimously approved.

**Move to Approve
Motions B1—B9**

B. Finance:

It was moved by Mrs. Riva, seconded by Mrs. Kelly, that the Dumont Board of Education approve Motions B1—B9, having to do with Finance.

Accept Bill Lists

1. Upon the recommendation of the superintendent of schools, accept the following bill lists:

- For the month of June, 2012 - \$ 4,146,964.72
- For the month of July, 2012 - \$ 1,938,645.15
- For the month of August, 2012 (as of August 23, 2012) – \$1,442,289.94

**Approve Transfer
Reports**

2. Upon the recommendation of the superintendent of schools, approve the attached June 2012 and July 2012 transfer reports.

Accept Reports of Board Secretary

3. Upon the recommendation of the superintendent of schools, accept the reports of the board secretary for the months of June 2012 and July 2012, which are in agreement as indicated below and are available in the board office of the district:

**Report of the Secretary
For the Month Ending June 30, 2012**

	<u>Beginning Cash Balance</u>	<u>Cash Receipts this month</u>	<u>Cash Payments this month</u>	<u>Ending Cash Balance</u>
General Fund	\$4,263,670.08	\$6,621,465.05	\$6,828,171.37	\$4,056,963.76
Special Revenue	-74,817.07	79,937.77	119,099.41	-113,978.71
Capital Projects	-68,703.89	20,998.48	15,700.00	-63,405.41
Debt Service	.42	-0-	-0-	.42
Total All Funds	\$4,120,149.54	\$6,722,401.30	\$6,962,970.78	\$3,879,580.06

**Report of the Secretary
For the Month Ending July 31, 2012**

	<u>Beginning Cash Balance</u>	<u>Cash Receipts this month</u>	<u>Cash Payments this month</u>	<u>Ending Cash Balance</u>
General Fund	\$4,056,963.76	\$1,637,804.22	\$1,945,525.15	\$3,749,242.83
Special Revenue	-113,978.71	-0-	270.00	-114,248.71
Capital Projects	-63,405.41	124,988.40	-0-	61,582.99
Debt Service	.42	120,650.50	-0-	120,650.92
Total All Funds	\$3,879,580.06	\$1,883,443.12	\$1,945,795.15	\$3,817,228.03

Approve Lease Purchase Agreement

4. Upon the recommendation of the superintendent of schools, approve a three-year, no interest lease purchase agreement with Apple Financial Services, Wayne, PA, with three equal installments of \$129,741.22 on August 2012, August 2013, and August 2014 as follows:

- Description**
- 145 iMac 21.5 inch 2.5GHZ Quad-Core Intel Cor i5
 - 175 MacBook Pro 13 inc
 - 5 Lexmark C543dn Color Laser Printer
 - 12 HP Envy 114 e-All-in-One (Wireless Printers)

Approve Dual Use of Educational Space

5. Upon the recommendation of the superintendent of schools, approve the attached Application for Dual Use of Educational Space for the 2012–2013 School Year as follows:

- Honiss School Room 14
- Lincoln School Room 111
- Lincoln School Room 23

Approve Temporary Instructional Space

6. Upon the recommendation of the superintendent of schools, approve the attached Renewal Application for Temporary Instructional Space and Alternate Toilet Facility Use for the 2012–2013 School Year as follows:

Grant School Room 6

Approve Change Order 7. Upon the recommendation of the superintendent of schools, approve the following change order to Canales and Sons, North Bergen, New Jersey, in association with the Dumont High School Bleacher Grandstand Renovation Project:

<u>CO#</u>	<u>Description</u>	<u>Amount</u>
CS-1	Replace Existing Rear Metal Door	\$600.00
CS-1	Replace Existing 100 AMP Electrical Panel	<u>\$1,500.00</u>
Total Change Order		\$2,100.00

Change Order #1 will reduce the contractual allowance of \$5,000 to \$2,900.00. Change order #1 will not affect the overall contract amount.

Approve Lunch Prices 8. Upon the recommendation of the superintendent of schools, approve lunch prices for the district schools for the 2012–2013 school year, as attached.

Apply and Accept NCLB Consolidated Formula Grant Monies 9. Upon the recommendation of the superintendent of schools, grant approval to submit the NCLB Application and accept the 2012–2013 NCLB Consolidated Formula Grant Monies as follows:

NCLB Title I Part A	\$127,200.00
NCLB Title II Part A	\$55,740.00
NCLB Title II Part D	\$24,280.00
<u>NCLB Title III</u>	<u>\$33,786.00</u>
Total Allocation	\$207,220.00

Vote Motions B1—B9 Vote was as follows:
Yes: Gluckman, Healy, Fernandez, Valido, Correa, Kelly, Riva, DeWald, Kohlberger

C. Policy & Public Relations:

Discussion: a. **Enrollment:** Mr. Triggiano informed the board that there are several grade levels at Honiss, and the Grant kindergarten enrollments, which are approaching levels that may require additional staff to maintain the education quality.

Move to Vote Motions C11—C14, Addendum C1 It was moved by Mrs. Fernandez, seconded by Mr. Gluckman, that the Dumont Board of Education approve Motions C11—C14, and Addendum C1, having to do with Policy and Public Relations.

Approve Travel 11. Upon the recommendation of the superintendent of schools, approve

Expenditures	the travel expenditures pursuant to N.J.S.A. 18A:11-12 by district employees as listed on Schedule A.
Accept and Approve District Regulation	<p>12. Upon the recommendation of the superintendent of schools, accept and approve the following district regulation (<i>second reading and adoption</i>):</p> <ul style="list-style-type: none"> • Regulation 9270 Home Schooling and Equivalent Education Outside the Schools
Accept and Approve District Regulation	<p>13. Upon the recommendation of the superintendent of schools, accept and approve the following district regulations and policies (<i>first reading</i>):</p> <ul style="list-style-type: none"> • Regulation 5600 Pupil Discipline/Code of Conduct
Approve Update to Memorandum of Agreement	<p>14. Upon the recommendation of the superintendent of schools, approve the Update to Uniform Memorandum of Agreement (MOA), 2012–13.</p>
	Addendum:
Adopt Nursing Services Plan	<p>1. Upon the recommendation of the superintendent of schools, adopt the Nursing Services Plan (attached) for the 2012–2013 School Year.</p>
Vote Motions C11—C14, Addendum C1	<p>Vote was as follows: Yes: Gluckman, Healy, Fernandez, Valido, Correa, Kelly, Riva, DeWald, Kohlberger</p>
Open Meeting to Public Comment	<p>It was moved by Mrs. Fernandez, seconded by Mrs. Riva, that the Dumont Board of Education open the meeting to public comment.</p> <p>Motion was unanimously approved. President Kohlberger opened the meeting to the public at 7:39 p.m.</p> <p>Ray Ziemba, representative of Dumont Soccer, informed the board that they would be seeking additional time at the Dumont High School Athletic field for practice and games in an attempt to help maintain the condition of the Honiss and Selzer fields.</p> <p>Lynn Vietri expressed her concern that the board develop a Plan B in case the high school bleacher project has not been completed before opening day.</p>
Close Meeting to Public Comment	<p>There being no further public comment, it was moved by Mrs. Fernandez, seconded by Mrs. Riva, that the Dumont Board of Education close the meeting to public comment.</p> <p>Motion was unanimously approved.</p>

President Kohlberger closed the meeting to public comment at 7:47 p.m.

Go Into Executive Session

It was moved by Mr. Gluckman, seconded by Mrs. Kelly, that the Dumont Board of Education go into Executive Session to discuss Personnel.

Motion was unanimously approved.

President Kohlberger adjourned the public meeting at 7:48 p.m.

Reconvene Public Meeting

President Kohlberger reconvened the public meeting at 9:15 p.m.

**Move to Vote
Motions D2—D22,
Addendum D1—D2**

It was moved by Mrs. Riva, seconded by Mrs. Correa, that the Dumont Board of Education approve Motions D2—D22, and Addendum D1—D2, having to do with Personnel.

**Employ Staff for
Curriculum Projects**

2. Upon the recommendation of the superintendent of schools, employ additional staff for curriculum projects and revisions as follows, at the approved rate of pay, effective retroactive to July 1, 2012:

Kate Natoli	5 hours	Revision of Health Education Proficiencies Grades 9-12
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Employ BSI Teachers

3. Upon the recommendation of the superintendent of schools, employ the following BSI Teachers for the 2012–2013 school year, effective September 1, 2012, at the approved rate of pay:

Julianna Pascucci– Abraham	Selzer School	30 hrs./wk.
Jasmine Rosa	Lincoln School	30 hrs./wk.

Transfer P/T BSI Teacher

4. Upon the recommendation of the superintendent of schools, transfer Stephanie Cadigan, P/T BSI Teacher, from Selzer School to Honiss School, effective September 1, 2012.

**Accept Retirement of
Judy Chamberlain,
Assistant to School
Business Administrator**

5. Upon the recommendation of the superintendent of schools, accept with regret the resignation for retirement of Judy Chamberlain, Assistant to the School Business Administrator (*Ed. Center*), effective November 1, 2012.

Accept Resignations

6. Upon the recommendation of the superintendent of schools, accept, with regret, the following resignations:

- **Akil Davis** – P/T Special Education Classroom Aide (*Grant*), effective retroactive to August 14, 2012.
- **Stephanie Nelson** – P/T In-Class Instructional Aide (*Selzer*),

effective retroactive to August 7, 2012.

- **Paul Olivo** – P/T Custodian (*Honiss*), effective retroactive to August 1, 2012.
- **Noe Zavala** – P/T Bus Driver, effective retroactive to July 23, 2012.

Rescind Contracts

7. Upon the recommendation of the superintendent of schools, rescind the following contracts:

- **Diana Taranto** – P/T In-Class Instructional Aide, effective retroactive to July 19, 2012.
- **Kyle Bennett** – As Assistant Marching Band Director, effective retroactive to August 3, 2012.

Employ Part-Time Secretary/Receptionist, Melissa Goetz

8. Upon the recommendation of the superintendent of schools, employ Melissa Goetz as a P/T Secretary/Receptionist for the 2012–2013 school year (*Ed. Center – 4 hrs./day*), effective August 14, 2012, at \$14.50/hr.

Employ P/T Teacher, Erika Cifelli

9. Upon the recommendation of the superintendent of schools, employ Erika Cifelli as a P/T Teacher (*Family & Consumer Sciences, DHS – 4*) for the 2012–2013 school year, effective September 1, 2012, at BA Step 02, salary to be determined based upon the completion of contract negotiations.

Change Leave of Absence For Rachel Babashak

10. Upon the recommendation of the superintendent of schools, change the dates of the leave of absence for Rachel Babashak, teacher (*DHS*) from October 27, 2012 - June 30, 2013 to September 1, 2012 - June 30, 2013.

Employ Eugene Huang, Maternity Leave Replacement

11. Upon the recommendation of the superintendent of schools, rescind the appointment of Eugene Huang as a long-term substitute teacher (*maternity leave replacement – DHS*), effective October 29, 2012 – June 30, 2013, and employ Eugene Huang as a maternity leave replacement for the 2012–2013 school year, effective September 1, 2012 – June 30, 2013.

Employ P/T Custodian

12. Upon the recommendation of the superintendent of schools, employ Ian K. Brennan as a P/T Custodian for the 2012–2013 school year (*Honiss – 20 hrs./wk.*), effective date to be determined, at an hourly rate of \$10.60/hr.

Employ P/T Bus Driver

13. Upon the recommendation of the superintendent of schools, employ Joseph Woska as a P/T School Bus Driver for the 2012–2013 school year (*not to exceed 6 hrs./day*), effective August 30, 2012, the rate of \$20.45/hr.

Approve Salary Guide Advancement

14. Upon the recommendation of the superintendent of schools, approve the salary guide advancement for Tracy Casson (*Grant*) from MA to MA+30, effective September 1, 2012.

**Employ Part-time
Instructional Aides**

15. Upon the recommendation of the superintendent of schools, employ the following P/T Instructional Aides, for the 2012–2013 school year, effective September 4, 2012, pending completion of criminal history background check, at the indicated hourly rate of pay:

•Rozita Acosta	Selzer	27.5 hrs./wk.	\$14.25/hr.
•Yasmin Brown	Grant	27.5 hrs./wk.	\$17.00/hr.
•Patricia Dunham	Selzer	27.5 hrs./wk.	\$17.00/hr.
•Beth Fuchs	DHS	27.5 hrs./wk.	\$17.00/hr.
•Jacqueline Ginsberg	Out of District	27.5 hrs./wk.	\$17.00/hr.
•Anne Marie Hartmann	Selzer	27.5 hrs./wk.	\$17.00/hr.
•Judith Howell	DHS	27.5 hrs./wk.	\$14.25/hr.

**Increase Work Hours of
P/T Instructional Aides**

16. Upon the recommendation of the superintendent of schools increase the work hours of the following P/T Instructional Aides for the 2012-2013 school year, effective September 1, 2012:

•Melissa Klarer	Honiss	fm. 15 hrs./wk. to 27.5 hrs./wk.
•Denise O'Leary	Grant/Selzer	fm. 15 hrs./wk. to 25 hrs./wk.

**Change Extra-Curricular
Contracts**

17. Upon the recommendation of the superintendent of schools, make changes to the following extra-curricular contracts for the 2012–2013 school year, effective September 1, 2012:

- Assistant Band Director

Rescind contract issued to Kyle Bennett.

Issue advisor contract to Deanna Loertscher (Step 1).

- Color Guard Advisor

Rescind contract issued to Kyle Bennett.

Issue advisor contract to Deanna Loertscher (Step 1).

Appoint Extra-Curricular Staff

18. Upon the recommendation of the superintendent of schools, appoint individuals to the following extra-curricular positions for the 2012–2013 school year, effective September 1, 2012:

- Student Council

Samantha Stave (Step 1)

- Periscope

Camette Sarkisian (Step 1)

- Freshman Class Advisor

Lynn Bonilla (Step 1)

- Sophomore Class Advisor

Nancy Graziani (Step 1)

- Junior Class Advisor

Cari Koblitz (Step 1)

- Band Director

Kyle Bennett (Step 1)

Employ Extra-Curricular Staff

19. Upon the recommendation of the superintendent of schools, employ those individuals as indicated on Schedule B to non-negotiated, extra-curricular positions for the 2012–2013 school year, effective September 1, 2012, at the stipends indicated.

Employ Substitute Lunchroom Aide

20. Upon the recommendation of the superintendent of schools, employ Theresa DeLorenzo as a substitute lunchroom aide (*Honiss*) for the 2012–2013 school year, effective date to be determined, pending completion of criminal history background check, at the rate of \$13.00/hr.

Employ Substitute Teachers and Nurses

21. Upon the recommendation of the superintendent of schools, employ substitute teachers (*classroom, bedside, and nurses*) for the 2012–2013 school year, effective September 1, 2012, as per attached Schedule C, and at the approved daily rate of pay.

Employ Substitute Teachers

22. Upon the recommendation of the superintendent of schools, employ the following individuals as substitute teachers for the 2012–2013 school year, effective September 1, 2012, at the approved daily rate of pay:

- Sarah DelCorral
- Jaclyn McClinton
- Meghan McKeary
- Courtney Sweet
- Anna Tancredi

Addendum:

Employ Part-time Aides

1. Upon the recommendation of the superintendent of schools, employ various part-time aides (instructional, ESL, media, bus), as listed on Schedule D, effective September 1, 2012 through June 30, 2013, in designated capacities and at indicated hourly rate of pay.

Employ Substitute Teachers

2. Upon the recommendation of the superintendent of schools, employ Christopher delCorral as a substitute teacher for the 2012–2013 school year, effective September 1, 2012, at the approved daily rate of pay.

Vote Motions D2—D22, Addendum D1—D2

Vote was as follows:
Yes: Gluckman, Healy, Fernandez, Valido, Correa, Kelly, Riva, DeWald, Kohlberger

Go Into Executive Session

It was moved by Mr. Gluckman, seconded by Mrs. Kelly, that the Dumont Board of Education adjourn the meeting and go into Executive Session. Motion was unanimously approved. President Kohlberger adjourned the meeting at 9:17 p.m.

Reconvene Meeting

President Kohlberger reconvened the meeting at 9:50 p.m.

Old Business

a. Buildings and Grounds Committee: Mrs. Fernandez, chairperson, noted the following items in relation to the schools facilities:

- i. Dumont High School Courtyard: requested cost estimates to renovate the area via outside contractor
- ii. Recommended the installation of bushes around the air conditioner units at the high school
- iii. Recommended that the garbage can by the media center entrance be relocated
- iv. Recommended renovating the corner by the media center where grass has been destroyed by foot traffic
- v. Recommended that the district investigate ways to remove gum from the sidewalks
- vi. Recommended that the entrance door to the high school courtyard be repaired as it was scratched by the window contractor

The board supported the recommendations.

Adjourn Meeting

It was moved by Mrs. Fernandez, seconded by Mr. Gluckman, that the Dumont Board of Education adjourn the meeting.

Motion was unanimously approved.

President Kohlberger adjourned the meeting at 10:00 p.m.

Respectfully submitted,

Kevin Cartotto
Board Secretary.