

Dumont Board of Education
October 18, 2012

A. Open Public Meeting Act:

President John Kohlberger convened the public meeting at 6:30 p.m., reading the Open Public Meeting Notice Act:

“Adequate notice of this meeting was provided as specified in the Open Public Meeting Act. Notice of this meeting was contained in the notice which was sent to *The Record* and *The Twin-Boro News* on September 28, 2012. A notice was also posted outside the office of the Dumont Board of Education in a place reserved for such announcements.”

Flag salute took place.

Roll Call

In attendance were:

John Kohlberger	Theresa Kelly
Robert DeWald	Theresa Riva
Barbara Correa	Karen Valido
Sandra Fernandez	Emanuele Triggiano
Michel Gluckman	Kevin Cartotto
Richard Healy	

Approve Minutes

It was moved by Mrs. Fernandez, seconded by Mrs. Riva, that the Dumont Board of Education approve the minutes of September 13 and 20, 2012.

Board Correspondence

Motion was unanimously approved.

- Letter from Joseph a. Ricciardelli, Director of Athletics, New Milford High School, extending gratitude to the Dumont Athletic Department, Buildings and Grounds, Dumont Board of Education and Superintendent of Schools for its hospitality and use of the football field when the New Milford field was flooded.

B. Finance:

Mr. Cartotto reviewed the Finance Agenda Addendum items for the board.

Move to Vote
Motions B1—B4,
Addendum B1—B3

It was moved by Mrs. Fernandez, seconded by Mrs. Riva, that the Dumont Board of Education approve Motions B1—B4, and Addendum B1—B3, having to do with Finance.

Accept Bill List

1. Upon the recommendation of the superintendent of schools, accept the bill list for the month of October 2012 in the amount of \$4,227,114.91.

Approve September
Transfer Report

2. Upon the recommendation of the superintendent of schools, approve the September 2012 Transfer Report as attached.

Accept Report of the

3. Upon the recommendation of the superintendent of schools, accept

Board Secretary

the report of the board secretary for the month of September 2012 as indicated below and is available in the board office of the district:

Report of the Secretary
For the Month Ending September 30, 2012

	Beginning Cash Balance	Cash Receipts this month	Cash Payments this month	Ending Cash Balance
General Fund	\$7,059,476.59	\$3,582,934.79	\$4,248,622.60	\$6,393,788.78
Special Revenue	7,856.07	-0-	12,452.90	-4,596.83
Capital Projects	-271,856.51	211,054.52	8,147.41	-68,949.40
Debt Service	755,698.17	7,970.00	279,468.75	484,199.42
Total All Funds	\$7,551,174.32	\$3,801,959.31	\$4,548,691.66	\$6,804,441.97

Approve Change Order

4. Upon the recommendation of the superintendent of schools, approve the following change order to RD Architectural Products, Fair Lawn, New Jersey in association with the Dumont High School Courtyard Window Replacement:

<u>CO #</u>	<u>Description</u>	<u>Amount</u>
RD-1	Temporary Protection for Home Economics Room	\$ 600.00
	Total Change Order	\$ 600.00

Change order # 1 will reduce the contractual allowance of \$5,000 to \$4,400. Change order #1 will not affect the overall contract amount.

Addendum:

Approve Change Order

1. Upon the recommendation of the superintendent of schools, approve the following change order to Canales and Sons, North Bergen, New Jersey in association with the Dumont High School Bleacher Grandstand Renovation Project:

<u>CO #</u>	<u>Description</u>	<u>Amount</u>
CS-2	Powder Coat Aluminum Angles - Orange	\$ 1,952.00
	Total Change Order	\$ 1,952.00

Change order # 2 will reduce the contractual allowance of \$5,000.00 to \$948.00. Change order #2 will not affect the overall contract amount.

Accept Snow Plowing Bid

2. Upon the recommendation of the superintendent of schools, accept the following bid as received on October 10, 2012 at 10:00 a.m. from the following vendor in the amounts listed:

Snow Plowing

<u>Vendor</u>	<u>Amounts</u>			
Canales & Son Construction, Inc.				
	<u>2"-6" Snow</u>	<u>Over 6" Snow</u>	<u>Windfall</u>	<u>Sanding Per hour</u>
Selzer School	\$425.00	\$75.00 in	\$ 0.00	\$300.00

Honiss School	\$340.00	\$70.00 in	\$ 0.00	\$275.00
Lincoln School	\$210.00	\$60.00 in	\$ 0.00	\$200.00

Vendor Amounts

Kindergan Landscaping, Inc.

	<u>2"-6" Snow</u>	<u>Over 6" Snow</u>	<u>Windfall</u>	<u>Sanding Per hour</u>
Selzer School	\$475.00	\$85.00 in.	\$175.00	\$340.00
Honiss School	\$390.00	\$74.00 in.	\$175.00	\$295.00
Lincoln School	\$245.00	\$63.00 in	\$175.00	\$220.00

Vendor Amounts

Advance Contracting Enterprises

	<u>2"-6" Snow</u>	<u>Over 6" Snow</u>	<u>Windfall</u>	<u>Sanding Per hour</u>
Selzer School	\$350.00	\$90.00 in.	\$ 0.00	\$345.00
Honiss School	\$340.00	\$75.00 in.	\$ 0.00	\$345.00
Lincoln School	\$225.00	\$60.00 in.	\$ 0.00	\$235.00

Vendor Amounts

Ed Rajner Landscape Contractor, LLC

	<u>2"-6" Snow</u>	<u>Over 6" Snow</u>	<u>Windfall</u>	<u>Sanding Per hour</u>
Selzer School	\$465.00	\$80.00 in.	\$ 0.00	\$325.00
Honiss School	\$365.00	\$70.00 in.	\$ 0.00	\$290.00
Lincoln School	\$220.00	\$60.00 in.	\$ 0.00	\$200.00

Award Bid

3. Upon the recommendation of the superintendent of schools, award the following bid as received on October 10, 2012 at 10:00 a.m. from the following vendor in the amounts listed:

Snow Plowing

Vendor Amounts

Canales & Son Construction, Inc.

	<u>2"-6" Snow</u>	<u>Over 6" Snow</u>	<u>Windfall</u>	<u>Sanding Per hour</u>
Selzer School	\$425.00	\$75.00 in	\$ 0.00	\$300.00
Honiss School	\$340.00	\$70.00 in	\$ 0.00	\$275.00
Lincoln School	\$210.00	\$60.00 in	\$ 0.00	\$200.00

Vote Motions B1—B4, Addendum B1—B3

Vote was as follows:

Yes: Gluckman, Healy, Fernandez, Valido, Correa, Kelly, Riva, DeWald, Kohlberger

Discussion

C. Policy & Public Relations:

a. **Thanksgiving Bonfire:** Mr. Triggiano presented the annual request and recommendation to conduct the Pre-Thanksgiving Football Game activities and celebration the evening before the game. The board supported the request.

Mr. Triggiano reviewed the Policy and Public Relations Agenda Addendum items, noting the following:

EVVRS

Mr. Triggiano reviewed the January 1, 2012 through June 30, 2012 Report of Violence, and Vandalism noting a total of 29 incidents as follows: 2 Assault; 2 Criminal Threat; 24 HIB; and 3 Threats. Mr. Triggiano also reviewed the detail of action taken, offenders and victims and the programs provided upon disciplinary action.

**Move to Vote
Motions C5—C15,
Addendum C5, C6**

It was moved by Mrs. Fernandez, seconded by Mrs. Riva, that the Dumont Board of Education approve Motions C5—C15, and Addendum C5 and C6, having to do with Policy and Public Relations.

District Goals

5. Upon the recommendation of the superintendent of schools, reaffirm and approve the 2012–2013 District Goals.

HIB Report

6. Upon the recommendation of the superintendent of schools, approve and affirm the previous HIB Report.

**Approve and Attest
Resolution**

7. Upon the recommendation of the superintendent of schools, approve and attest to the following resolution:

RESOLUTION

To Submit DPR and Declaration

New Jersey Quality Single Accountability Continuum

WHEREAS, the Dumont Board of Education in the County of Bergen is undergoing evaluation under NJ QSAC for the 2012-2013 school year, and **WHEREAS**, N.J.A.C 6A:30-3.2 (f) requires participating school districts to hold a public meeting to approve the submission of the district's DPR responses and Statement of Assurance responses with respect to this process, and

WHEREAS, the Dumont Board of Education in the County of Bergen has reviewed the district's DPR responses and Statement of Assurance responses and hereby approves and attests to the accuracy of these documents.

NOW THEREFORE BE IT RESOLVED, that the Dumont Board of Education does hereby authorize the Superintendent of Schools to submit the attached DPR and Statement of Assurance to the Commissioner of Education in compliance with the provisions of N.J.A.C. 6A:30-3.2 (f).

**Approve Travel
Expenditures**

8. Upon the recommendation of the superintendent of schools, approve the travel expenditures pursuant to *N.J.S.A.* 18A:11-12 by district employees and members of the board of education as listed on Schedule A.

Approve Report of

9. Upon the recommendation of the superintendent of schools, accept

Violence, Vandalism & Substance Abuse the 2011–2012 Report of Violence, Vandalism and Substance Abuse (VV–SA)/HIB and HIB training and programs for Reporting Period 2 (January 1, 2012 – June 30, 2012).

Accept District Policies 10. Upon the recommendation of the superintendent of schools, accept and approve the following district policies (*first reading*):

- Bylaws 0151 Organization Meeting
- Bylaws 0153 Annual Appointments
- Bylaws 0167 Public Participation in Board Meetings
- Policy 2361/ Regulation 2361 Acceptable Use of Computer Networks/ Computers and Resources
- Policy 2431.4/ Regulation 2431.4 Prevention and Treatment of Sports- Related Concussions and Head Injuries
- Policy 2622 Pupil Assessment
- Policy 3282 Use of Social Networking Sites (*Teaching Staff Members*)
- Policy 4282 Use of Social Networking Sites (*Support Staff Members*)
- Policy 6164 Advertising on School Buses
- Policy 6470/ Regulation 6470 Payment of Claims

Accept and Approve Job Descriptions 11. Upon the recommendation of the superintendent of schools, accept and approve the following job descriptions:

- Athletic Director
- School Guidance Counselor (Grades K–12)
- Supervisor of Language Arts Literacy/Social Studies, Grades 6–12
- Supervisor of Mathematics/Science, Grades 6–12

Accept Donation From Target Corporation, for Parent Participation 12. Upon the recommendation of the superintendent of schools, accept with gratitude a donation, in the amount of \$127.80, to Grant School from Target Corporation for parent participation in the *Take Charge of Education* program.

Accept Donation 13. Upon the recommendation of the superintendent of schools, accept with gratitude a donation of board games, from Janice McCue, for Honiss School’s Elementary classrooms for use during recess/lunch periods, with an estimated value of \$25.00.

Approve School Safety And Security Plan 14. Upon the recommendation of the superintendent of schools, approve the revised School Safety and Security Plan.

Appoint Dr. P. Barbato, District Liaison for Dept. of Child Protection And Permanency 15. Upon the recommendation of the superintendent of schools, appoint Dr. Paul Barbato, Director of Special Services, as District Liaison for the Department of Child Protection and Permanency (DCPP) for the 2012–2013 school year.

Addendum:

Approve Nursing Services Plan

5. Upon the recommendation of the superintendent of schools, adopt the amended Nursing Services Plan (attached) for the 2012–2013 School Year.

Accept Donation

6. Upon the recommendation of the superintendent of schools, accept with gratitude a donation, in the amount of \$25.00, to Honiss School from Target Corporation for participation in Target’s Award Program.

Vote Motions C5—C15, Addendum C5, C6

Vote was as follows:

Yes: Gluckman, Healy, Fernandez, Valido, Correa, Kelly, Riva, DeWald, Kohlberger

D. Personnel:

Mr. Triggiano reviewed the Personnel Agenda Addendum items for the board.

Move to Vote Motions D1—D8, Addendum D1—D4

It was moved by Mrs. Fernandez, seconded by Mrs. Riva, that the Dumont Board of Education approve Motions D1—D8, having to do with Personnel.

Grant Leave of Absence To Donna Hittel

1. Upon the recommendation of the superintendent of schools, grant an unpaid leave of absence to Donna Hittel, secretary (*Ed. Center*), effective October 1, 2012.

Employ Extra-Curricular Staff

2. Upon the recommendation of the superintendent of schools, employ the following individuals to the extra-curricular positions, at the step noted below, for the 2012–2013 school year, effective October 29, 2012*, salary to be determined upon completion of negotiations:

Elementary Sports – Honiss (Middle School)

- Boys Basketball – Richard Burd (*Step 1 [1/3]*)

- Girls Basketball – Brittany Gibb (*Step 1 [1/3]*)

- Cheerleading – Kimberly Holt (*Step 1 [1/3]*)

Elementary Sports – Selzer (Middle School)

- Boys Basketball – John Keefe (*Step 1 [1/3]*)

*Start date for Mr. Keefe is to be determined pending completion of the criminal history background check.

- Girls Basketball – Kendal George (*Step 1 [1/3]*)

- Cheerleading – Alyssa Ruggero (*Step 1 [1/3]*)

Employ Girls’ Assistant Basketball Coach

3. Upon the recommendation of the superintendent of schools, employ Kelly Lallave as Girls Assistant Basketball Coach (*JV*) for the 2012-2013 school year, effective date to be determined, at Step 1 of the Coaches’ Salary Guide, salary to be determined upon completion of negotiations.

- Employ Lunch Aide** 4. Upon the recommendation of the superintendent of schools, employ Georgena Beamon as a lunch aide (*Honiss*) for the 2012–2013 school year, effective October 19, 2012, at the approved hourly rate of pay.
- Employ Substitute Teachers** 5. Upon the recommendation of the superintendent of schools, employ the following individuals as substitute teachers (*to include bedside instructor, where applicable*), for the 2012–2013 school year, effective October 19, 2012, at the approved daily rate of pay:
Eileen Kelly (*also bedside instructor*)
Sheila Kurtz
Elizabeth Marchese
Kimberly Metcalfe–Simpson
Gina Pietropaolo
- Increase Hours of ESL Aide** 6. Upon the recommendation of the superintendent of schools, increase the work hours of Camette Sarkisian as an ESL Aide (*DHS*), from 15 hrs./wk. to 20 hrs./wk. effective October 19, 2012 at the rate of \$17.00/hr.
- Employ Assistant Ice Hockey Coach** 7. Upon the recommendation of the superintendent of schools, employ Jeremy Truppi as Assistant Ice Hockey Coach for the 2012–2013 school year, effective date to be determined, pending completion of the criminal history background check, at Step 1 of the Coaches’ Salary Guide.
- Appoint Volunteer Assistant Ice Hockey Coach** 8. Upon the recommendation of the superintendent of schools, appoint Michael Henry as a Volunteer Assistant Ice Hockey Coach for the 2012–2013 school year, effective date to be determined, pending completion of the criminal history background check.
- Addendum:**
- Employ High School Assistant Principal, Scott Wisniewski** 1. Upon the recommendation of the superintendent of schools, employ Scott Wisniewski as Assistant Principal (*DHS*) for the 2012–2013 school year, effective date to be determined, at the salary as indicated on Schedule B (*pro-rated for time worked*).
- Employ Joan Byrd, Assistant to the School Business Administrator** 2. Upon the recommendation of the superintendent of schools, employ Joan Byrd as Assistant to the School Business Administrator, effective November 1, 2012, at the salary as indicated on Schedule C (*pro-rated for time worked*).
- Accept Resignation of James Kenny, Boys’ Freshman Basketball Coach** 3. Upon the recommendation of the superintendent of schools accept, with regret, the resignation of James Kenny as Boys Freshmen Basketball Coach, effective October 19, 2012.

Employ Lunch Aide

4. Upon the recommendation of the superintendent of schools employ Maria Sunga as a lunch aide (*Selzer*) for the 2012–2013 school year, effective date to be determined, at the approved hourly rate of pay.

**Vote Motions D1—D8,
Addendum D1—D4**

Vote was as follows:

Yes: Gluckman, Healy, Fernandez, Valido, Correa, Kelly, Riva, DeWald, Kohlberger

**Motion To Open
Meeting to Public
Comment**

It was moved by Mrs. Fernandez, seconded by Mrs. Valido, that the Dumont Board of Education open the meeting to public comment.

- Lynn Vietri questioned why the high school was releasing class ranking in freshman year, as opposed to junior year, as in previous years.

Mr. Triggiano indicated that he would review the matter.

**Motion to Close
Meeting to Public
Comment**

There being no further comment from the public, it was moved by Mrs. Fernandez, seconded by Mr. Gluckman, that the Dumont Board of Education close the meeting to public comment.

Old Business

a. Facilities Projects: Mr. Cartotto updated the board on the status of several facilities improvements requested by the board, noting that landscaping would be installed next week to hide the Dumont High School air conditioner, and that the installation of an additional sidewalk near the media center would be installed the 8th or 9th of November.

b. Hall of Fame Survey: Mr. Cartotto reviewed a survey conducted by the Athletic Director regarding how schools operate a Hall of Fame, noting that of 11 schools surveyed, ten of those schools have a separate independent Hall of Fame Committee.

Adjourn Meeting

There being no further Old or New Business, it was moved by Mrs. Fernandez, seconded by Mrs. Riva, that the Dumont Board of Education adjourn the meeting.

Motion was unanimously approved.

President Kohlberger adjourned the meeting at 8:07 p.m.

Respectfully submitted,

Kevin Cartotto
Board Secretary