

**Dumont Board of Education**  
**Work Session/Regular Meeting**  
**November 15, 2012**

**A. Open Public Meeting Act:**

President John Kohlberger convened the public meeting at 7:30 p.m., reading the Open Public Meeting Notice Act:

“Adequate notice of this meeting was provided as specified in the Open Public Meeting Act. Notice of this meeting was contained in the notice which was sent to *The Record* and *The Twin-Boro News* on April 27, 2012. A notice was also posted outside the office of the Dumont Board of Education in a place reserved for such announcements.”

Flag salute took place.

**Roll Call**

In attendance were:

John Kohlberger	Richard Healy
Robert DeWald	Theresa Riva
Barbara Correa	Karen Valido
Sandra Fernandez	Emanuele Triggiano
Michael Gluckman	Kevin Cartotto

Absent: Theresa Kelly

**Approve Minutes**

It was moved by Mrs. Fernandez, seconded by Mrs. Riva, that the Dumont Board of Education approve the minutes of October 11 and October 18, 2012.

Motion was unanimously approved.

**Board Correspondence**

- Letter of appreciation from Lynda McGowan commending Dr. James Kennedy for the positive climate he has created at Selzer School through his programs and “commitment to the well-being of the whole child” through his “words of wisdom” to parents.

**Audit Report  
Presentation**

**B. Finance:**

Mr. Cartotto reviewed the Finance Agenda items for the board and presented the June 30, 2012 Annual Audit Report, noting that there were no findings or recommendations and that the board reserves included 2% allowable fund balance of \$953,412, 2011–2012 Excess Extraordinary Aide of \$179,418, Capital Reserve of \$450,001, and Reserve for 2013–14 Budget of \$837,225.

**Move to Vote  
Motions B1—B6**

It was moved by Mrs. Fernandez, seconded by Mrs. Riva, that the Dumont Board of Education approve Motions B1—B6, having to do with Finance.

**Accept Bill List**

1. Upon the recommendation of the superintendent of schools, accept the bill list for the month of November 2012 in the amount of \$3,422,341.07.

**Accept Report of Board Secretary**

2. Upon the recommendation of the superintendent of schools, accept the report of the board secretary for the month of October 2012 as indicated below and is available in the board office of the district:

	<b>Report of the Secretary</b>			
	<b><u>For the Month Ending October 31, 2012</u></b>			
	<b>Beginning Cash Balance</b>	<b>Cash Receipts this month</b>	<b>Cash Payments this month</b>	<b>Ending Cash Balance</b>
General Fund	\$6,393,788.78	\$3,798,975.88	\$3,777,928.91	\$6,414,835.75
Special Revenue	-4,596.83	2,000.00	21,574.00	-24,170.83
Capital Projects	-68,949.40	68,206.25	42,975.61	-111,925.01
Debt Service	484,199.42	888,028.05	888,028.05	552,405.67
<b>Total All Funds</b>	<b>\$6,804,441.97</b>	<b>\$4,757,210.18</b>	<b>\$4,730,506.57</b>	<b>\$6,831,145.58</b>

**Approve Joint Transportation Agreement**

3. Upon the recommendation of the superintendent of schools, approve entering into Joint Transportation Agreements with the Bergenfield Board of Education, Cresskill Board of Education, and the New Milford Board of Education for the 2012–13 School Year.

**Approve Resolution**

4. Upon the recommendation of the superintendent of schools, approve the following resolution:

**WHEREAS** the Department of Education requires New Jersey School Districts to submit three–year maintenance plans documenting “required” maintenance activities for each of its public school facilities, and

**WHEREAS** the required maintenance activities as listed in the attached document for the various school facilities of the Dumont Board of Education are consistent with these requirements, and

**WHEREAS** all past and planned activities are reasonable to keep school facilities open and safe for use or in their original condition and to keep their system warranties valid,

**NOW THEREFORE BE IT RESOLVED** that the Dumont Board of Education hereby authorizes the school business administrator to submit the attached Comprehensive Maintenance Plan for the Dumont School District in compliance with Department of Education requirements.

**IDEA, Part B, Accept Grant, Submit Grant Application**

5. Upon the recommendation of the superintendent of schools, accept the grant award and approve the submission of the 2012–2013 Individuals with Disabilities Act, Part B (IDEA–B) grant application as follows:

Basic	\$555,662
Pre-School	<u>19,908</u>
Total	<u>\$575,570</u>

**Accept Audit Report**

6. Upon the recommendation of the superintendent of schools, accept the Audit Report of the Financial Accounts and Records of the Board of Education for the fiscal year beginning July 1, 2011 and ending June 30, 2012, as prepared by the firm T.M. Vrabel & Associates, LLC, Certified Public Accountants.

**Vote Motions B1—B6**

Vote was as follows:

Yes: Gluckman, Healy, Fernandez, Valido, Correa, Riva, DeWald, Kohlberger

**Discussion**

**C. Policy & Public Relations:**

**Make Up of Emergency Days:** Mr. Triggiano presented a recommendation to revise the student calendar to recapture days lost due to Hurricane Sandy, noting that the November 8<sup>th</sup> and 9<sup>th</sup> were made up due to the cancellation of the NJEA Teacher Convention; that Martin Luther King Day on January 21, 2013 would be a single-session day; and that Tuesday, February 19, 2013 would be a full day session. The board approved the revisions to the student calendar.

**HIB Report:** Mr. Triggiano presented the attached Harassment, Intimidation & Bullying Report outlining the number of reported cases, number of HIB policy violations, protected categories the violations were against, and the discipline and services provided in relation to the violations.

**NJQSAC Visitation:** Mr. Triggiano noted that the NJQSAC Visitation scheduled for November 16, 2012 has been postponed by the county office and that a makeup date has not been scheduled.

**High School Band Warm-Weather Uniforms:** Mr. Triggiano presented a proposed warm-weather band uniform of a polo shirt and khaki shorts that would cost approximately \$4,300. The board approved the recommendation to purchase.

Mr. Triggiano reviewed the Policy and Public Relations Agenda and Addendum items and reviewed the policy revisions noting the major changes and process utilized to update the policies via administrative review based on new statutes and regulations.

**Move to Vote  
Motions C8—C13,  
Addendum C1**

It was moved by Mrs. Fernandez, seconded by Mrs. Riva, that the Dumont Board of Education approve Motions C8—C13, and Addendum C1, having to do with Policy and Public Relations.

**Accept and Approve  
District Policies**

8. Upon the recommendation of the superintendent of schools, accept and approve the following district policies (*second reading and adoption*):

- Bylaws 0151
- Organization Meeting



Motion was unanimously approved.  
Mr. Kohlberger opened the meeting to the public at 8:06 p.m.

**Remarks From The Audience**

- **Robert McDonald:** Due to the immense impact that Hurricane Sandy had on the Moonachie School District, Mr. McDonald requested that the board organize a collection of donated school supplies that would be given to the Moonachie School District to assist in their recovery. The board supported this concept and requested that the high school student classes be encouraged to facilitate a donation drive.

**Close Meeting to Public Comment**

There being no further remarks from the public, it was moved by Mrs. Fernandez, seconded by Mrs. Valido, that the Dumont Board of Education close the meeting to public comment.

Motion was unanimously approved.  
President Kohlberger closed the meeting to public comment at 8:21 p.m.

**Go Into Executive Session**

It was moved by Mrs. Fernandez, seconded by Mrs. Valido, that the Dumont Board of Education go into Executive Session to discuss Personnel.

Motion was unanimously approved.  
President Kohlberger closed the meeting at 8:21 p.m.

**Reconvene Meeting**

President Kohlberger reconvened the meeting at 8:50 p.m.

**Move to Vote Motions D1—D15, Addendum D2**

**D. Personnel:**

It was moved by Mrs. Fernandez, seconded by Mrs. Riva, that the Dumont Board of Education approve Motions D1—D15 and Addendum D2, having to do with Personnel.

**Grant Leave to Deylis Coba**

1. Upon the recommendation of the superintendent of schools, grant a maternity leave of absence to Deylis Coba, teacher (*Honiss*), effective December 21, 2012 through May 13, 2013.

**Accept Resignation of Elementary Sports Advisor, Brittany Gibb**

2. Upon the recommendation of the superintendent of schools, accept with regret the resignation of Brittany Gibb as Elementary Sports Advisor – Honiss (Girls Basketball), effective retroactive to October 23, 2012.

**Employ Elementary Sports Advisor**

3. Upon the recommendation of the superintendent of schools, employ Jasmine Rosa as Elementary Sports Advisor – Honiss (Girls Basketball) for the 2012–2013 school year, at Step 1 (1/3) of the Extra–Curricular Salary Guide, salary to be determined upon completion of negotiations.

- Employ Ralph Aloia, Freshman Boys' Basketball Coach** 4. Upon the recommendation of the superintendent of schools, employ Ralph Aloia as Freshmen Boys Basketball Coach for the 2012–2013 school year, at Step 1 of the Coaches Salary Guide, salary to be determined upon completion of negotiations.
- Accept Resignation of Lunch Aide** 5. Upon the recommendation of the superintendent of schools, accept with regret the resignation of Maria Sunga as lunch aide (*Selzer*), effective October 23, 2012.
- Employ Substitute Teachers** 6. Upon the recommendation of the superintendent of schools, employ the following individuals as substitute teachers for the 2012–2013 school year, effective November 16, 2012, at the approved daily rate of pay:
- Victoria Kruegel                      Nadia Bermeo
- Employ Long–Term Substitute Teacher, Victoria Kruegel** 7. Upon the recommendation of the superintendent of schools, employ Victoria Kruegel as a long–term substitute teacher (*DHS – English*), effective December 17, 2012 through April 12, 2013, at the approved rate of pay.
- Change Status of Lunch Aide to Substitute Lunch Aide** 8. Upon the recommendation of the superintendent of schools, change the status of Dolores Flanagan from lunch aide to substitute lunch aide (*Lincoln*), effective November 16, 2012.
- Employ Lunch Aide On Emergent Basis** 9. Upon the recommendation of the superintendent of schools, employ Alexandra Angeles as a lunch aide (*Lincoln*), for the 2012–2013 school year, effective November 19, 2012, on an emergent basis pending completion of the criminal history review process, at the approved hourly rate of pay.
- Rescind Appointment Of Lunch Aide** 10. Upon the recommendation of the superintendent of schools, rescind the appointment of Theresa DeLorenzo as a substitute lunch aide (*Honiss*), effective November 16, 2012.
- Rescind Appointment Of Lunch Aide** 11. Upon the recommendation of the superintendent of schools, rescind the appointment of Aida Ramirez as a lunch aide (*Honiss*), effective retroactive to September 1, 2012.
- Employ Rachel Berger Maslow, HS Teacher** 12. Upon the recommendation of the superintendent of schools, employ Rachel Berger Maslow, teacher (*HS – Mathematics*) for the 2012–2013 school year, effective date November 16, 2012, at MA Step 02 of the Teachers Salary Guide.
- Approve Hours For Curriculum Revision Project** 13. Upon the recommendation of the superintendent of schools, approve hours for the following staff member concerning a curriculum revision project, at the negotiated rate of pay:

•Danielle Judge      7<sup>th</sup> and 8<sup>th</sup> Grade Physical Education      15 hours

**Rescind Contract for  
Seri Hashimoto, P/T  
BSI Teacher**

14. Upon the recommendation of the superintendent of schools, rescind the 2012–2013 contract for Seri Hashimoto as a P/T BSI teacher (*Grant*), and employ Seri Hashimoto as a long-term substitute teacher (*maternity leave replacement – Selzer*), effective date to be determined, at the approved rate of pay.

**Employ P/T BSI Teacher,  
Gabriela Torres**

15. Upon the recommendation of the superintendent of schools, employ Gabriela Torres as a P/T BSI teacher for the 2012–2013 school year (*Grant – 30 hrs./wk.*), effective date to be determined pending completion of district paperwork, at the approved rate of pay.

**Addendum:**

**Employ HS Secretary,  
Diane Cebulski–Pai**

2. Upon the recommendation of the superintendent of schools, employ Diane Cebulski–Pai as a secretary (*DHS*), for the 2012–2013 school year, effective November 29, 2012, at Class II, Step 03, of the approved Secretarial Salary Guide for 2012–2013 (salary pro-rated for time worked).

**Vote Motions D1—D15,  
Addendum D2**

Vote was as follows:

Yes: Gluckman, Healy, Fernandez, Valido, Riva, DeWald, Kohlberger

**Old Business**

**Landscaping Request:** Mr. Cartotto re-introduced a resident’s request to install a privacy hedge for a property owner closest to the new Selzer playground. The board discussed the request, and due to the concerns of setting precedent, denied the request.

**Adjourn Meeting**

There being no further Old or New Business, it was moved by Mrs. Fernandez, seconded by Mr. Gluckman, that the Dumont Board of Education adjourn the meeting.

Motion was unanimously approved.

President Kohlberger adjourned the meeting at 8:55 p.m.

Respectfully submitted,

Kevin Cartotto  
Board Secretary