

**Dumont Board of Education**  
**September 20, 2012**

**A. Open Public Meeting Act:**

President John Kohlberger convened the public meeting at 7:30 p.m., reading the Open Public Meeting Notice Act:

“Adequate notice of this meeting was provided as specified in the Open Public Meeting Act. Notice of this meeting was contained in the notice which was sent to *The Record* and *The Twin-Boro News* on April 27, 2012. A notice was also posted outside the office of the Dumont Board of Education in a place reserved for such announcements.”

Flag salute took place.

**Roll Call**

In attendance were:

John Kohlberger	Theresa Kelly
Robert DeWald	Theresa Riva
Sandra Fernandez	Kevin Cartotto
Michael Gluckman	
Richard Healy	

Also Present: Maria Poidomani, James Kennedy, Karen Bennett, James Wichmann, Patricia Marchesi, Luis Lopez, Claudia Vesley, Nicolino Nese, Paul Barbato

Absent: Emanuele Triggiano, Barbara Correa, Karen Valido

**Approve Minutes**

It was moved by Mrs. Fernandez, seconded by Mrs. Riva, that the Dumont Board of Education approve the minutes of August 23, 2012.

Motion was unanimously approved.

**The district administrators presented their annual September reports:**

**Dr. James Kennedy,  
Principal, Selzer School**

- Dr. James Kennedy provided an overview of the district’s Basic Skills Program and Pre-School Handicapped Self-Contained and Inclusive Class models that are utilized and their educational impact on the students.

**Dr. Richard Gronda,  
Principal, Grant School**

- Dr. Richard Gronda updated the board on the status of the district initiative to utilize PowerSchool grading and communication applications for 5<sup>th</sup> Grade students, which will now include the various special area teachers, and highlighted the increased parental participation the district expects to experience, and the educational benefits that would be garnished. Mr. Gronda also reviewed the status of the district initiative to revise the K-5 Language Arts Curriculum, noting how the committee members are working collaboratively with the teachers to implement the

new curriculum and the educational benefits being provided to the students.

**Dr. Karen Bennett,  
Principal, Honiss School**

- Dr. Karen Bennett reviewed the educational impact the standards in the areas of English, Language Arts K–5, and 6–12 Standards for Literacy in History, Social Studies, Science and technical subjects will have on the educational program. Dr. Bennett noted that the research and evidence-based standards are aligned with college and workplace expectations, are internationally benchmarked, and will increase the rigor of the student experience.

**Mr. James Wichmann,  
Principal,  
Dumont High School**

- Mr. James Wichmann reviewed his desire to implement a school-wide technology-based goal that will incorporate the use of SMART Boards and WIKI server to improve the delivery of the curriculum and educational experience of students and teachers alike. Mr. Wichmann also gave an overview of the Option 2 program, noting the various options that the enrolled students are pursuing to gain credit.

**Ms. Patricia Marchesi,  
Supervisor, Guidance,  
Dumont High School**

- Mrs. Marchesi, gave an overview of new Guidance Department initiatives that include establishing relationships with students and parents, augmenting character education programs and providing individual and group counseling at the elementary level; implementing the Naviance Program and articulating career development at the middle school; and expanding the Naviance Program, College and Post-Secondary Planning initiatives, Senior Class Presentation and Parent Night, an open house for guidance, and utilization of the Guidance website to improve communication at the high school level.

**Mr. Luis Lopez,  
Principal, Lincoln School**

- Mr. Luis Lopez gave an overview of the impact the new Harassment, Intimidation and Bullying Policy has had on the school environment, and he reviewed several Character Education programs and their positive effects on the student population that include Project Wisdom; Caught In The Act; Spotlight On Citizenship; Character is Key; and Do The Right Thing. Mr. Lopez also reviewed the Roots Program, which is being piloted at Honiss School in Grades 6—8.

**Mrs. Claudia Vesley,  
Supervisor of  
Technology**

- Mrs. Claudia Vesley reviewed the district's Technology initiatives, which include the installation of a wireless network, purchase of additional iPads and MacBooks and the completion of the PowerSchool server upgrade. Mrs. Vesley reviewed how these initiatives and other technology upgrades had positively impacted the education program and student experiences.

**Mr. Nicolino Nese,**

- Mr. Nic Nese updated the board on the status of the district's sports

**Athletic Director,  
Dumont High School**

program, highlighting the 2011–2012 School Year league championship teams, Athlete Of The Week recipients All–League and All–County awards and academic progress of the student athletes.

**Dr. Paul Barbato,  
Director,  
Special Education**

• Dr. Paul Barbato reviewed and updated the board on the Special Education Department initiatives that include transitional services and professional affiliations with several colleges. Dr. Barbato reviewed how the initiatives will enhance the educational program for the special education population.

**Dr. Maria Poidomani,  
Director, Curriculum,  
Supervision & Instruction**

• Dr. Maria Poidomani presented the enclosed report regarding the district’s performance on 2011–12 standardized testing results.

**Kevin Cartotto,  
Business Administrator**

Mr. Kevin Cartotto congratulated and thanked the Custodial and Maintenance Staff and Mr. Kevin Dunne for the outstanding appearance and upkeep of the buildings and grounds for the opening of the school year.

**Move to Vote  
Motions B1 & B2,  
Addendum B1**

**B. Finance:**

It was moved by Mrs. Fernandez, seconded by Mrs. Kelly, that the Dumont Board of Education approve Motions B1 & B2, and Addendum B1, having to do with Finance.

**Accept Bill List**

1. Upon the recommendation of the superintendent of schools, accept the bill list for the month of September 2012 in the amount of \$2,296,432.57.

**Accept Report of  
Board Secretary**

2. Upon the recommendation of the superintendent of schools, accept the report of the board secretary for the month of August 2012 as indicated below and is available in the board office of the district:

	<b>Report of the Secretary</b>			
	<b>For the Month Ending August 31, 2012</b>			
	<b>Beginning Cash Balance</b>	<b>Cash Receipts this month</b>	<b>Cash Payments this month</b>	<b>Ending Cash Balance</b>
General Fund	\$3,749,242.83	\$5,295,194.98	\$1,984,961.22	\$7,059,476.59
Special Revenue	-114,248.71	126,992.00	4,887.22	7,856.07
Capital Projects	61,582.99	-0-	333,439.50	-271,856.51
Debt Service	120,650.92	685,919.75	50,872.50	755,698.17
<b>Total All Funds</b>	<b>\$3,817,228.03</b>	<b>\$6,108,106.73</b>	<b>\$2,374,160.44</b>	<b>\$7,551,174.32</b>

**Addendum:**

**Dissolve North Jersey  
School Health  
Insurance Fund**

1. Upon the recommendation of the superintendent of schools, accept the following resolution:

**ACCEPTANCE OF THE PLAN OF DISSOLUTION OF THE  
NORTH JERSEY SCHOOL HEALTH INSURANCE FUND**

**WHEREAS**, the Trustees of the North Jersey School Health Insurance Fund, in accordance with the provisions of the By-Laws of the North Jersey School Health Insurance Fund, have approved a plan for the voluntary dissolution of the North Jersey School Health Insurance Fund (hereinafter referred to as “The Fund”); and

**WHEREAS**, the Board has reviewed the Plan of Dissolution of The Fund and determined that the Plan of Dissolution is in compliance with the requirements for the voluntary dissolution of a fund set forth at N.J.A.C. 11:15-5.12; and

**WHEREAS**, the By-laws of The Fund require that a majority of the School Boards must, by resolution, vote to accept the Plan of Dissolution in order to dissolve The Fund; and

**WHEREAS**, the Board is prepared to take such actions as are required to accept the Plan of Dissolution to dissolve the Fund; and

**WHEREAS**, in accordance with the provisions of the By-Laws the Trustees of The Fund have recommended to its Members that The Fund be dissolved in accordance with the Plan of Dissolution.

**NOW THEREFORE, BE IT RESOLVED** as follows:

1. That the Board hereby accepts and approves the Plan of Dissolution of The Fund, to be effective following the written approval of the plan for dissolution (the “Plan”) by the Commissioner of the Department of Banking and Insurance, in accordance with N.J.S.A. 11:15-5.2 and the Fund’s Bylaws, Section 12.05. The Plan of Dissolution is attached to this Resolution as Exhibit A.

2. That the Board confirms authorization of Dumont Board of Education to serve as a Trustee of The Fund. The Trustee shall be responsible for managing the affairs of The Fund required for its dissolution, and to approve and execute all documents required to effectuate the dissolution of The Fund, including but not limited to all documents required for The Fund to pay its liabilities and for The Fund to distribute its remaining assets pursuant to statutes, regulations and The Fund’s By-Laws.

**Vote Motions B1 & B2,  
Addendum B1**

**Vote was as follows:**

**Yes: Gluckman, Healy, Fernandez, Kelly, Riva, DeWald, Kohlberger**

**HIB Report**

**C. Policy & Public Relations:**

Mr. Cartotto presented the attached Harassment, Intimidation & Bullying Report, outlining the number of reported cases, number of HIB Policy

violations, protected categories the violations were against, and the discipline and services provided in relation to the violations.

**Move to Vote  
Motions C3—C5,  
Addendum C2**

It was moved by Mrs. Fernandez, seconded by Mrs. Riva, that the Dumont Board of Education approve Motions C3—C5, and Addendum C1, having to do with Policy and Public Relations.

**Approve Travel  
Expenditures**

3. Upon the recommendation of the superintendent of schools, approve the travel expenditures pursuant to *N.J.S.A. 18A:11-12* by district employees and members of the board of education as listed on Schedule A.

**Accept and Approve  
District Policy**

4. Upon the recommendation of the superintendent of schools, accept and approve the following district policy (*second reading and adoption*):

- Regulation 5600 Pupil Discipline/Code of Conduct

**Accept Donation From  
Target's Award Program**

5. Upon the recommendation of the superintendent of schools, accept with gratitude a donation in the amount of \$172.94 to Honiss School from Target's Award Program earned for the 2011–2012 school year.

**Addendum:**

**Accept HIB Report**

2. Upon the recommendation of the superintendent of schools, accept the HIB report presented by the Superintendent.

**Move to Vote  
Motions C3—C5,  
Addendum C2**

Vote was as follows:

Yes: Gluckman, Healy, Fernandez, Kelly, Riva, DeWald, Kohlberger

**Open Meeting to  
Public Comment**

It was moved by Mrs. Fernandez, seconded by Mrs. Riva, that the Dumont Board of Education open the meeting to public comment.

Motion was unanimously approved.

President Kohlberger opened the meeting at 8:32 p.m.

**Remarks From The  
Audience**

• **Lynn Vietri** stated her recommendation to include a financial planning aspect into the college readiness program, invite Dumont alumni to career fairs and to implement a sensorial-based reading program into the Pre-K Program curriculum. Mrs. Vietri also stated her appreciation for the new improved grandstand and recommended that the district look to replace the Mutt Hut.

• **Mary Ellen Heany** informed the board and administration that the iPhone application for PowerSchool was not functioning.

**Close Meeting To The  
Public**

It was moved by Mrs. Fernandez, seconded by Mrs. Kelly, that the Dumont Board of Education close the meeting to public comment.

Motion was unanimously approved.  
President Kohlberger closed the meeting to the public at 8:38 p.m.

**D. Personnel:**

**Move to Vote  
Motions D1—D17,  
Addendum #1 D1—D9,  
Addendum #2, D1**

It was moved Mrs. Fernandez, seconded by Mrs. Riva, that the Dumont Board of Education approve Motions D1—D17, Addendum #1 D1—D9, and Addendum #2, D1, having to do with Personnel.

**Approve 2011–12 Contract  
Maria Poidomani, Dir.  
Curriculum, Instruction,  
Supervision**

1. Upon the recommendation of the superintendent of schools, approve the 2011–2012 contract for Maria Poidomani, Ed. D., Director of Curriculum, Instruction & Supervision, effective retroactive to July 1, 2011 at the salary indicated on Schedule B.

**Approve Contract for  
Maria Poidomani, Dir.  
Curriculum, Instruction,  
Supervision**

2. Upon the recommendation of the superintendent of schools, approve the 2012–2013 contract for Maria Poidomani, Ed. D., Director of Curriculum, Instruction & Supervision, effective retroactive to July 1, 2012 as indicated on Schedule B.

**Approve Final  
Administrator Salary  
Report**

3. Upon the recommendation of the superintendent of schools, approve the Final Administrator Salary Report for the 2011–2012 and 2012–2013 School Years at the positions and salaries indicated on Schedule C.

**Appoint  
James Wichmann,  
Principal, DHS**

4. Upon the recommendation of the superintendent of schools, appoint James Wichmann as Principal, Dumont High School, effective retroactive to September 1, 2012, at a salary to be determined.

**Interim Supervisor –  
Pupil Personnel  
Services/ Guidance.  
Anthony Grasso**

5. Upon the recommendation of the superintendent of schools, employ Anthony Grasso as interim Supervisor–Pupil Personnel Services/ Guidance, effective retroactive to September 4, 2012, at the approved daily rate of pay.

**Accept Retirement of  
Sylvia Grimaldi,  
Secretary**

6. Upon the recommendation of the superintendent of schools, accept with regret the resignation for retirement of Sylvia Grimaldi, secretary (DHS), effective December 1, 2012.

**Accept Resignation of  
Lunch Aide**

7. Upon the recommendation of the superintendent of schools, accept with regret the resignation of Alexandra Torres as a lunch aide (*Honiss*), effective retroactive to June 30, 2012.

**Accept Resignation of  
P/T Instructional Aide**

8. Upon the recommendation of the superintendent of schools, accept with regret the resignation of Judith Howell as a P/T in-class instructional aide (DHS), effective retroactive to September 10, 2012.

- Employ Part–Time Instructional Aide** 9. Upon the recommendation of the superintendent of schools, employ Nicole Forenza as a P/T in–class instructional aide (*27.5 hrs./wk. - Selzer*), effective retroactive to September 4, 2012, at the approved hourly rate of pay.
- Employ Part–Time Instructional Aide** 10. Upon the recommendation of the superintendent of schools, employ Kelly Blake as a P/T in–class instructional aide (*27.5 hrs./wk. - Honiss*), effective retroactive to September 4, 2012, at the approved hourly rate of pay.
- Employ Part–Time Instructional Aide** 11. Upon the recommendation of the superintendent of schools, employ Vanessa Hennig–Roshong as a P/T in–class instructional aide (*27.5 hrs./wk. – DHS*), effective retroactive to September 14, 2012, at the approved hourly rate of pay.
- Approve Salary Guide Advancements** 12. Upon the recommendation of the superintendent of schools, approve the salary guide advancement for the following individuals, retroactive to September 1, 2012:
- Cari Koblitz – From MA to MA+30
  - Alyssa Ruggero – From BA to MA
- Employ Lunch Aides** 13. Upon the recommendation of the superintendent of schools, employ the following individuals as lunch aides (*Grant*), for the 2012–2013 school year, effective retroactive to September 11, 2012, at the approved hourly rate of pay:
- Reyna Fermin
  - Lucila Mills
- Employ Substitute Teachers** 14. Upon the recommendation of the superintendent of schools, employ the following individuals as substitute teachers for the 2012–2013 school year, effective September 21, 2012, at the approved daily rate of pay:
- Marisa Schumann
  - John Koeppel
  - Allan Sandber
  - Vivian Conboy
  - Jason Pierce
  - Michael Rosenblum
- Employ Substitute Nurse** 15. Upon the recommendation of the superintendent of schools, employ Patricia LaRosa as a substitute school nurse for the 2012–2013 school year, effective September 21, 2012, at the approved daily rate of pay.
- Employ F/T Custodian, William Makowsky** 16. Upon the recommendation of the superintendent of schools, employ William Makowsky as a F/T custodian (*DHS*) for the 2012–2013 school year, effective October 8, 2012, at Step 1 of the Custodian’s Salary Guide, salary to be determined upon completion of negotiations.

<b>Employ Instructional Aide</b>	17. Upon the recommendation of the superintendent of schools, employ Camette Sarkisian as in In-Class Instructional Aide ( <i>DHS – 10 hrs. wk.</i> ), effective retroactive to September 17, 2012, at the rate of \$17.00/hr.
<b>Addendum:</b>	
<b>Approve Final Secretarial Salary Report</b>	1. Upon the recommendation of the superintendent of schools, approve the Final Secretarial Salary Report for the 2012–2013 School Year at the Class/Step and salaries for those individuals indicated on Schedule D.
<b>Approve Leave for Kristy Fuller</b>	2. Upon the recommendation of the superintendent of schools, approve a childbearing leave of absence for Kristy Fuller, teacher ( <i>DHS</i> ), effective January 2, 2013 through May 5, 2013.
<b>Accept Resignation of Lunch Aide</b>	3. Upon the recommendation of the superintendent of schools, accept, with regret the resignation of Marie Faulborn as lunch aide ( <i>Honiss</i> ), effective retroactive to September 14, 2012.
<b>Employ Lunch Aide</b>	4. Upon the recommendation of the superintendent of schools, employ Anne Marie Perrone as a lunch aide ( <i>Selzer</i> ), for the 2012–2013 school year, effective date to be determined, at the approved hourly rate of pay.
<b>Employ Lunch Aide, On Emergent Basis</b>	5. Upon the recommendation of the superintendent of schools, employ Josephine Angst as a lunch aide ( <i>Honiss</i> ), for the 2012–2013 school year, effective date to be determined, on an emergent basis pending completion of the criminal history review process, at the approved hourly rate of pay.
<b>Employ Substitute Teacher</b>	6. Upon the recommendation of the superintendent of schools, employ Todd Romer as a substitute teacher for the 2012–2013 school year, effective September 21, 2012, at the approved daily rate of pay.
<b>Employ Substitute Teacher, On Emergent Basis</b>	7. Upon the recommendation of the superintendent of schools, employ Giselle Sardano as a substitute teacher for the 2012–2013 school year, effective September 21, 2012, on an emergent basis pending completion of the criminal history review process, at the approved daily rate of pay.
<b>Rescind Extra-Curricular Contract</b>	8. Upon the recommendation of the superintendent of schools, rescind the extra-curricular contract for Kerri Lehmann as Elementary Yearbook Advisor for Selzer School ( <i>Step 4 – ½</i> ), effective retroactive to September 1, 2012.
<b>Employ Yearbook Advisor</b>	9. Upon the recommendation of the superintendent of schools, employ Stephanie Stokes as Elementary Yearbook Advisor, Selzer ( <i>Step 1 – ½</i> ) for the 2012–2013 school year, effective retroactive to September 1, 2012.
<b>Addendum #2</b>	
<b>Increase Hours For</b>	1. Upon the recommendation of the superintendent of schools, increase



**P/T Instructional Aide** the work hours of Beth Fuchs, P/T in-class instructional aide (*DHS*), from 27.5 hrs./wk. to 31.5 hrs./wk., effective September 21, 2012, at the approved hourly rate of pay.

**Vote Motions D1—D17, Addendum #1 D1—D9,** Vote was as follows:  
Yes: Gluckman, Healy, Fernandez,, Kelly, Riva, DeWald, Kohlberger

**Adjourn Meeting** It was moved by Mr. Gluckman, seconded by Mrs. Kelly, that the Dumont Board of Education adjourn the meeting.

Motion was unanimously approved.  
President John Kohlberger adjourned the meeting at 9:52 p.m.

Respectfully submitted,

Kevin Cartotto  
Board Secretary